



**October 2021**

*Finding a way...*

## **District Three Board Elects Officers**



Michael Larrowe, Charles Atkins, and Phillip McCall have been elected to leadership positions with District Three Governmental Cooperative.

Michael Larrowe, a member of the City of Galax Council, will serve as chair of the Board of Commissioners of the regional agency. Atkins, a member of the Smyth County Board of Supervisors, was elected as vice-chair. McCall, a member of

the Washington County Board of Supervisors, was elected as Secretary-Treasurer.

The board also voted to name three at-large members to its Advisory Council on Aging Services: Smyth County Sheriff Chip Shuler, Mountain CAP employee Alice Crockett, and Ellis Home Oxygen owner Anthony Ellis.

In other business, annual contracts were awarded for food products used in District Three nutrition programs, updated versions of Financial Policies and Procedures manuals were adopted, and COVID-19 program updates were reviewed.

## **American Rescue Plan Act (ARPA) Allocated**

On August 17, 2021, District Three was notified by the Department for Aging and Rehabilitative Services (DARS) that ARPA funds would be allocated to the agency as part of the recovery efforts related to the Coronavirus pandemic. The majority of the funds distributed must be used in the Congregate and Home Delivered meals programs. Other funds are assigned to be used for Supportive Services, Preventive Health, Family Caregiver, and Ombudsman Services. The funds become available to the agency October 1, 2021 and must be expended by September 30, 2024.

## **Farm Fresh Program Scheduled to Complete 2021 Season**

The deadline for Farmers Market Coupon applications was September 30, 2021. District Three ended the Farm Fresh season by distributing 3,668 coupons to qualifying seniors. November 20, 2021 is the last day to purchase food products, so seniors are urged to purchase fall fruits and vegetables before the checks are voided.

## Senior Shield Outreach Program Vaccination Initiative

With the allocation of additional vaccine funding awarded to District Three, staff has developed additional partnerships with local pharmacies to promote the importance for seniors to receive their COVID vaccination. District Three will begin a new initiative, the Senior Shield Outreach Program.

The purpose of the program is to increase senior citizen awareness of vaccinations against Covid 19 and its related strains.

Elements of the program may include:

- Outreach and education
- An incentive program to encourage participation
- Administration of incentive vouchers for seniors being vaccinated either at retail pharmacies, in home or offsite, including first, second, and booster shots as recommended by the Centers for Disease Control

District Three will work with health care providers to distribute information about the importance of being vaccinated. Health care providers will administer vaccinations in accordance with best practices and federal guidelines. When a senior is vaccinated, he/she will receive two Food City vouchers for free meals.

The contractor and District Three will promote the program publicly. Staff is working with health care providers to promote the Senior Shield Outreach Program on local news media and via social media.

## VICAP Open Enrollment Begins

The Virginia Insurance Counseling and Assistance Program (VICAP) will provide counseling during the Medicare Part D open enrollment period which is October 15<sup>th</sup> – December 7<sup>th</sup> throughout District Three's service area. Due to the COVID-19 pandemic, VICAP Counselors will be unable to provide in-person appointments. Counselors will be available either on the phone or through various virtual means to review 2022 plans and assist with Medicare questions. Benefits Enrollment Center (BEC) Counselors will also be available to assist with Fuel Assistance applications and other public benefits citizens may be eligible for. To make an appointment or to speak with a VICAP or BEC Counselor call the office at 276-783-8157, you may also call our toll-free number 1-800-541-0933.



## Public Guardianship Gearing Up for the Holidays

The District Three Public Guardianship Program (PGP) welcomes Callie Helton to the program. The PGP provides guardianship services to 119 individuals who are indigent. The program has upcoming hearings to add additional clients. Guardians are preparing for our annual shopping to provide Holiday gifts to individuals in the program. The only holiday gifts that many of our clients receive are those provided by the PGP. If you or your group would like to adopt someone and provide gifts for that individual, please contact Emma Walbroehl, Program Director, at 276 783-8157 or via email at [ewalbroehl@district-three.org](mailto:ewalbroehl@district-three.org).

## **Home Delivered Meals Program Prepares for Upcoming Year**

Fiscal year 2022 Food Vendor Contracts were awarded to GA Foods for frozen meals and JA Food Service for Shelf Stable meals at the September Board of Commissioners meeting.

The Home Delivered Meals program served 825 homebound seniors with a total of 113,187 meals in fiscal year 2021.

Home Delivered Meals Staff received annual training and were provided with a review of the policies and procedures to successfully perform their duties.

During the month of October, Home Delivered Meals staff will be completing a six-month well-check on all clients signed up for the program to ensure that their needs are being met.



## **Senior Community Services Employment Program**

The Senior Community Service Employment Program (SCSEP) has filled all of its allotted slots for the program year to date. Staff continues to search for host agencies that may be interested in supporting participants for training positions in the future. SCSEP is a training program to assist those 55 and older to enter or re-enter the workforce by working with community service agencies, schools, libraries and non-profit agencies.

Applicants must have an income screening for eligibility and cannot be currently employed or have previously reached their durational limit in the program. The hourly stipend is \$9.50 and participants are allowed up to 20 hours per week. If you or someone you know is interested in applying to become a participant OR a host agency, please reach out to District Three's Personnel Director, Brittany Story, at 276-783-8157 or via email at [bstory@district-three.org](mailto:bstory@district-three.org).

## **Care Managers Experience a High Volume of Referrals**

The Care Management Team has been extremely busy meeting the needs of seniors in the community through the Emergency Services Program. Due to the extreme winter temperatures coming upon us early and the fuel assistance program through the Department of Social Services will not be starting their vouchers until the first of January. District Three's Benefits Enrollment Center will screen clients for DSS fuel assistance and submit their application. District Three is waiting on the funding level for their Fuel Assistance Program which will begin before the DSS program. Care Managers have already observed a large volume of utility termination notices issued to seniors. Clients in need of the Emergency Program must meet certain eligibility requirements. With the raising cost of fuel and utilities this season, programs will experience a higher volume of request. Care managers can submit referral to other District Three services such as: Home Delivered Meals, Senior Medical Transportation, Homemaker Services, Chore Services, Respite Services, SNAP applications, options Counseling, Senior Cool Care, Benefits Enrollment Center and various other community resources. If you have any questions, please contact a Care Manager either in Marion at 276-783-8157 or in Galax at 276-236-5228 or via the agency website at [www.district-three.org](http://www.district-three.org).

## Friendship Cafes

During the September meeting of the Board of Commissioners, the Marion Food City was approved to provide hot meals for Friendship Cafes during fiscal year 2022.

Congregate Sites are currently open for regular meetings. District Three is monitoring COVID19 activity in each area and will reclose with the guidance from the health department if we think the senior's safety is at risk.

Shelf Stable meal boxes will continue to be distributed to members monthly, along with the Food City Meal Vouchers.

## Mountain Lynx Transit

Mountain Lynx Transit distributed safety awards for the third quarter of fiscal year 2021. The Safety Stars program was created by District Three's Board of Commissioners to recognize and reward employees for reducing accidents. Board members and staff appreciate the drivers for improving safety, reducing costs, and providing safe transportation to the public.

### Teamwork Improves



Bus fares continue to be waived until September 20, 2022.

## AARP Livable Appalachia Virtual Series

American Association of Retired Persons (AARP) and community collaborators in North Carolina, Virginia and Tennessee have joined together to create a four-part series of virtual presentations and discussions. These interactive sessions will be guided by local and national thought leaders. We want participants to create connections, build momentum, and share best practices. The goal? Developing communities in our region that vibrantly support aging safely, affordably, and wellness.

October 1, 10 AM – 11:30 AM: Our towns: Growing with Grace

October 15, 10 AM – 11:30 AM: Our connections: Creating Broadband Networks November 12,

10 AM – 11:30 AM: Our homes: Affordable and Accessible Housing

December 3, 10 AM – 11:30 AM: Getting there: Transportation Solutions

Several District Three staff members have registered to attend these meetings. You can register by following the information below:

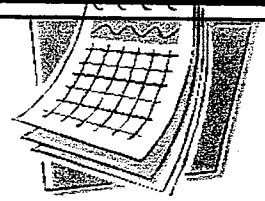
Register: (828) 380-6242 or <https://aarp.cvent.com/LivableAppalachia>

Learn more at: [www.aarp.org/mountai](http://www.aarp.org/mountai)

## PERSONNEL NOTES

**Employees joining the agency:** *Jane Hale*, Benefits Enrollment Counselor-Marion

**Employees leaving the agency:** *Jim Young*, Transit Driver-Marion, *Frances Stoots*, Homemaker-Abingdon



## District Three Events Calendar:

November 2	Election Day
November 11	Veterans Day Holiday – Offices and Public Transit Closed
November 12	Advisory Council on Aging Services, 10 a.m., Central Office
November 18	Board of Commissioners, Central Office, 7 p.m.
November 25, 26	Thanksgiving Holidays – Offices and Public Transit Closed
December 1	Long Term Care Committee, 10:30 a.m.
December 10	Triennial Staff Training
December 15	Safety Committee Meeting; 10 a.m., Central Office

*District Three Governmental Cooperative, operating as District Three Senior Services and District Three Public Transit, receives funding from the U S Administration on Community Living, the Federal Transit Administration, and other federal sources; the Virginia Department for Aging and Rehabilitative Services, the Department of Rail and Public Transportation, and other state sources; the six counties, two cities and three major towns in Virginia's third planning district, as well as contributions and other community sources. In compliance with appropriate state and federal statutes, the agency does not discriminate in admission to programs or activities, or in employment opportunities. If you feel you have been discriminated against, you have a right to file a complaint with the agency by calling (276) 783-8157.*

# BLUERIDGE CROSSROADS

economic development authority

Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority

September 27, 2021 Minutes

## Roll Call

- Mike Watson- Carroll County present
- Rex Hill- Carroll County absent
- C.M. Mitchell- City of Galax present
- Matt Settlemyer City of Galax present
- Bill Shepley - Grayson County absent
- Kenneth Belton- Grayson County present
- Tracy Moore- Carroll alternate absent
- Mike Larrowe- Galax alternate present
- Mike Hash- Grayson alternate absent
- Others present-
  - Ginny Plant- Administrative Assistant
  - Nichole Hair- BRCEDA Director
  - Mandy Archer- SBDC Director – 3:15 pm

## Call to Order

Mr. Mitchell called the meeting to order at 3:00 pm.

## Consent Agenda

Mr. Settlemyer made the motion to approve the consent agenda as presented. Mr. Belton seconded the motion, which carried unanimously.

## Treasurers Report

Mr. Settlemyer made the motion to approve the treasurers report as presented. Mr. Belton seconded the motion, which carried unanimously.

## SBDC Report

Ms. Archer informed the board that the CY 2022 Subrecipient Agreement was approved, and the cash match certificate was signed. SBDC needs approval of the Subrecipient Agreement for the GoVA funding once it is available.

Mr. Settlemyer made a motion to the chairman to sign the Subrecipient Agreement once it is finalized. Mr. Watson seconded the motion, which carried unanimously.

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

# **BLUERIDGECROSSROADS**

economic development authority

Carroll – Galax – Grayson VIRGINIA

The SBDC is still helping people with their PPP forgiveness applications. EIDL is still ever changing. The most current change is that people can now use EIDL funds to pay on credit cards, other loans, etc. Rebuild VA has received \$250K more in funding, however, there are 9000 applicants in the que which will be funded first. Virginia Small Business Authority, the group in charge of the grant program, states that should there be funds left over after the applications in the que then they will advertise to new applicants. Regional SBDC's have partnered with GenEdge to put together training programs. The first of which was on September 7<sup>th</sup>; the information learned at this event has helped us realize that the program needs further work and will be reevaluated. There will be an event in Galax after the first of the year. Ms. Archer stated she just had a meeting with Terri Gillespie with the Twin County Education Foundation who would like to partner wit the SBDC on trainings for non-profits.

## Wildwood Commerce Park

Ms. Hair reported that there is we are still working on the AEP transmission line. ANG is finalizing their report and we should have it for the next board meeting.

## Director's Report

Ms. Hair has a call tomorrow for the quality-of-life video. The LOC is proceeding, we are waiting on Truist.

## Announcements

Mr. Larrowe discussed a youth intern program that is similar to Giles County. He states it would need to be a regional effort. The goad would be to keep local talent local.

## Closed Session

Mr. Settlemyer made a motion to go into closed session. Mr. Belton seconded the motion, which carried unanimously.

With no further business, the meeting adjourned.

Respectfully Submitted - by Ginny Plant on behalf of Michael Watson, Secretary

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C. M. Mitchell - Chairman

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

1117 East Stuart Drive • Galax, Virginia 24333  
Tel: 276.601-7727 • [www.brceda.org](http://www.brceda.org)

**BLUE RIDGE CROSSROADS EDA  
BALANCE SHEET  
SEPTEMBER 30, 2021**

**ASSETS**

<b>CURRENT ASSETS</b>		
REGULAR CHECKING ACCOUNT	\$	540,660.18
MONEY MARKET - GNB		328,218.26
DESIGNATED FUNDS-MARKETING		39,586.79
ACCOUNTS RECEIVABLE		36,300.00
LAND INVENTORY		13,290,000.04
		<hr/>
<b>TOTAL CURRENT ASSETS</b>		<b>14,234,765.27</b>
<b>PROPERTY AND EQUIPMENT</b>		
EQUIPMENT		33,178.75
OFFICE EQUIPMENT		1,553.15
ACCUMULATED DEPRECIATION		(22,715.91)
		<hr/>
<b>TOTAL PROPERTY AND EQUIPMENT</b>		<b>12,015.99</b>
<b>OTHER ASSETS</b>		
		<hr/>
<b>TOTAL OTHER ASSETS</b>		<b>0.00</b>
		<hr/>
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>14,246,781.26</b>
		<hr/> <hr/>

**LIABILITIES AND CAPITAL**

<b>CURRENT LIABILITIES</b>		
ACCOUNTS PAYABLE	\$	772.10
GRANT FUNDS ADVANCED		102,931.80
INTEREST PAYABLE		25,001.25
		<hr/>
<b>TOTAL CURRENT LIABILITIES</b>		<b>128,705.15</b>
<b>LONG-TERM LIABILITIES</b>		
NOTES PAYABLE - MRPDC		164,793.18
NOTES PAYABLE - NBB		4,687,000.00
		<hr/>
<b>TOTAL LONG-TERM LIABILITIES</b>		<b>4,851,793.18</b>
		<hr/>
<b>TOTAL LIABILITIES</b>		<b>4,980,498.33</b>
<b>CAPITAL</b>		
FUND BALANCE		8,848,796.48
NET INCOME		417,486.45
		<hr/>
<b>TOTAL CAPITAL</b>		<b>9,266,282.93</b>
		<hr/>
<b>TOTAL LIABILITIES &amp; CAPITAL</b>	<b>\$</b>	<b>14,246,781.26</b>
		<hr/> <hr/>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY



BLUE RIDGE CROSSROADS EDA  
INCOME STATEMENT  
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2021

	Current Month		Year to Date	
<b>REVENUES</b>				
GRANT REVENUE VA TOB#3320	\$ 0.00	0.00	\$ 125,000.00	17.90
GO VA GRANTS	387,916.72	99.99	464,044.35	66.44
CITY OF GALAX	0.00	0.00	36,300.00	5.20
COUNTY OF GRAYSON	0.00	0.00	36,300.00	5.20
COUNTY OF CARROLL	0.00	0.00	36,300.00	5.20
OTHER INCOME	0.00	0.00	374.25	0.05
INTEREST INCOME	27.87	0.01	82.71	0.01
	<hr/>		<hr/>	
<b>TOTAL REVENUES</b>	<b>387,944.59</b>	<b>100.00</b>	<b>698,401.31</b>	<b>100.00</b>
	<hr/>		<hr/>	
<b>COST OF SALES</b>				
<b>TOTAL COST OF SALES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<hr/>		<hr/>	
<b>GROSS PROFIT</b>	<b>387,944.59</b>	<b>100.00</b>	<b>698,401.31</b>	<b>100.00</b>
	<hr/>		<hr/>	
<b>EXPENSES</b>				
CONSULTING & CONTRACT SERVI	0.00	0.00	20,000.00	2.86
ACCOUNTING FEES	0.00	0.00	940.00	0.13
LEGAL FEES	0.00	0.00	200.00	0.03
ADVERTISING	0.00	0.00	499.00	0.07
GENERAL LIABILITY INSURANCE	0.00	0.00	2,167.00	0.31
TELECOMMUNICATIONS	121.85	0.03	368.07	0.05
OFFICE SUPPLIES	22.10	0.01	22.10	0.00
OFFICE RENTAL	750.00	0.19	1,500.00	0.21
REPAIRS & MAINT	0.00	0.00	1,300.00	0.19
BANK CHARGES	0.00	0.00	26.26	0.00
INTEREST EXPENSE	8,333.75	2.15	25,001.25	3.58
WILDWOOD GAS EXTENSION COST	0.00	0.00	223,245.12	31.97
DEPRECIATION EXPENSE	210.81	0.05	632.47	0.09
LOAN REFINANCE COSTS	0.00	0.00	5,000.00	0.72
TAX WITHELD ON INVESTMENTS	6.69	0.00	13.59	0.00
	<hr/>		<hr/>	
<b>TOTAL EXPENSES</b>	<b>9,445.20</b>	<b>2.43</b>	<b>280,914.86</b>	<b>40.22</b>
	<hr/>		<hr/>	
<b>NET INCOME</b>	<b>\$ 378,499.39</b>	<b>97.57</b>	<b>\$ 417,486.45</b>	<b>59.78</b>
	<hr/> <hr/>		<hr/> <hr/>	

FOR MANAGEMENT PURPOSES ONLY

**BLUE RIDGE CROSSROADS EDA**  
**General Ledger Trial Balance**  
**As of Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING AC	540,660.18	
1020	MONEY MARKET - GNB	328,218.26	
1025	DESIGNATED FUNDS-MA	39,586.79	
1100	ACCOUNTS RECEIVABLE	36,300.00	
1200	LAND INVENTORY	13,290,000.0	
1500	EQUIPMENT	33,178.75	
1530	OFFICE EQUIPMENT	1,553.15	
1700	ACCUMULATED DEPRECI		22,715.91
2000	ACCOUNTS PAYABLE		772.10
2110	NOTES PAYABLE - MRPD		164,793.18
2700	NOTES PAYABLE - NBB		4,687,000.00
2750	GRANT FUNDS ADVANCE		102,931.80
2800	INTEREST PAYABLE		25,001.25
3900	FUND BALANCE		8,848,796.48
4012	Grant Revenue VA Tob#33		125,000.00
4022	GO VA Grants		464,044.35
4050	CITY OF GALAX		36,300.00
4055	COUNTY OF GRAYSON		36,300.00
4060	COUNTY OF CARROLL		36,300.00
4500	OTHER INCOME		374.25
4800	INTEREST INCOME		82.71
6030	CONSULTING & CONTRA	20,000.00	
6037	ACCOUNTING FEES	940.00	
6038	LEGAL FEES	200.00	
6040	ADVERTISING	499.00	
6060	GENERAL LIABLILITY INS	2,167.00	
6071	TELECOMMUNICATIONS	368.07	
6072	OFFICE SUPPLIES	22.10	
6073	OFFICE RENTAL	1,500.00	
6120	REPAIRS & MAINT	1,300.00	
6400	BANK CHARGES	26.26	
6800	INTEREST EXPENSE	25,001.25	
6725	WILDWOOD GAS EXTEN	223,245.12	
6800	DEPRECIATION EXPENS	632.47	
6950	LOAN REFINANCE COST	5,000.00	
8000	TAX WITHELD ON INVES	13.59	
<b>Total:</b>		<b><u>14,550,412.0</u></b>	<b><u>14,550,412.0</u></b>

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1010 - REGULAR CHECKING ACCOUNT**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

<b>Beginning GL Balance</b>		<b>168,078.09</b>
<b>Add: Cash Receipts</b>		<b>546,090.13</b>
<b>Less: Cash Disbursements</b>		<b>(173,508.04)</b>
<b>Add (Less) Other</b>		<u>                    </u>
<b>Ending GL Balance</b>		<u><b>540,660.18</b></u>
<b>Ending Bank Balance</b>		<b>572,183.30</b>
<b>Add back deposits in transit</b>		<u>                    </u>
<b>Total deposits in transit</b>		
<b>(Less) outstanding checks</b>		
	Jul 7, 2021    2428	(5,000.00)
	Jul 12, 2021   2434	(20,000.00)
	Sep 16, 2021   2450	<u>(6,523.12)</u>
<b>Total outstanding checks</b>		<b>(31,523.12)</b>
<b>Add (Less) Other</b>		<u>                    </u>
<b>Total other</b>		
<b>Unreconciled difference</b>		<u><b>0.00</b></u>
<b>Ending GL Balance</b>		<u><u><b>540,660.18</b></u></u>



VA 0000153659575



999-99-99 02867 0 C 001 30 50 004  
 BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY  
 1117 E STUART DR STE 178  
 GALAX VA 24333-2656

## Your consolidated statement

For 09/30/2021

## Contact us



BBT.com



(800) BANK-BBT or  
(800) 226-5228

### Coming soon...

Important information about your transition from BB&T to Truist is on the way. You'll receive your details by mail in September 2021.

©2021, Truist Financial Corporation. Truist Bank, Member FDIC.

## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BASIC PUBLIC FUND CHECKING	0000	572,183.30	page 1
BASIC PUBLIC FUND CHECKING	0000	54,038.60	page 2
BASIC PUBLIC FUND CHECKING	0000	7,843.69	page 2
Total checking and money market savings accounts		\$634,065.59	



## Checking and money market savings accounts

### ■ BASIC PUBLIC FUND CHECKING 00001

#### Account summary

Your previous balance as of 08/31/2021	\$193,078.09
Checks	- 166,984.92
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 546,090.13
Your new balance as of 09/30/2021	= \$572,183.30

#### Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	2448	51.89	09/27	*2451	310.00	09/30	2453	69.96
09/23	2449	33,173.41	09/23	2452	650.00	09/29	2454	132,729.66

\* indicates a skip in sequential check numbers above this item

Total checks = \$166,984.92

#### Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
09/09	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81659966	33,173.41
09/20	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81667098	125,000.00
09/23	DEPOSIT	387,916.72

Total deposits, credits and interest

= \$546,090.13

**■ BASIC PUBLIC FUND CHECKING 00C**

**Account summary**

Your previous balance as of 08/31/2021	\$30,525.61
Checks	- 9,660.42
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 33,173.41
Your new balance as of 09/30/2021	= \$54,038.60

**Checks**

DATE	CHECK #	AMOUNT(\$)
09/15	1671	51.88
09/09	1672	1,450.00
09/30	1673	69.96
09/30	1674	69.96
09/27	1675	26.59

DATE	CHECK #	AMOUNT(\$)
09/22	1676	1,450.00
09/27	*1679	75.00
09/27	1680	225.00
09/30	1681	106.46

DATE	CHECK #	AMOUNT(\$)
09/28	1682	84.56
09/28	1683	30.50
09/28	1684	31.00
09/28	1685	5,989.51

\* Indicates a skip in sequential check numbers above this item

**Total checks = \$9,660.42**

**Deposits, credits and Interest**

DATE	DESCRIPTION	AMOUNT(\$)
09/23	DEPOSIT	33,173.41
<b>Total deposits, credits and Interest</b>		<b>= \$33,173.41</b>

**■ BASIC PUBLIC FUND CHECKING 000C**

**Account summary**

Your previous balance as of 08/31/2021	\$7,843.69
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 0.00
Your new balance as of 09/30/2021	= \$7,843.69

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1020 - MONEY MARKET - GNB**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

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Beginning GL Balance	328,197.08
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	<u>21.18</u>
Ending GL Balance	<u>328,218.26</u>
Ending Bank Balance	328,218.26
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>328,218.26</u></u>



**Skyline**  
National Bank  
PO Box 186  
Independence, Virginia 24348

*Rec'd 9/15/21*

Account Number XXXXXXXXXXXX1161  
Statement Date 09/10/2021  
Enclosures 0  
Page 1 of 1

Fraud happens. Now you're ready.

Skyline



Contact a Skyline National Bank Customer Service Representative about protecting your account today with Kasasa Protect.

\*AUTO\*\*SCH 5-DIGIT 24105 P:1283 / T:4 / S:



CARROLL GRAYSON GALAX REGIONAL  
DBA BLUE RIDGE CROSSROADS EDA  
1117 E STUART DR  
GALAX VA 24333-2656



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**MMDA BUSINESS ACCOUNT XXXXXXXXXXXX1161**

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			08/10/21	328,197.08
INTEREST .....		27.87	09/10/21	328,224.95
FEDERAL WITHHOLDING .....	6.69		09/10/21	328,218.26
BALANCE THIS STATEMENT .....			09/10/21	328,218.26
TOTAL CREDITS (1)		27.87		
TOTAL DEBITS (1)	6.69			

**INTEREST**

AVERAGE LEDGER BALANCE:	328,197.08	INTEREST EARNED:	27.87
INTEREST PAID THIS PERIOD:	27.87	DAYS IN PERIOD:	31
INTEREST PAID 2021:	246.31	ANNUAL PERCENTAGE YIELD EARNED:	.10%
FEDERAL WITHHOLDING 2021:	59.11		

**ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES**

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$ .00	\$ .00
TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00

*It's more than just a name...*

**S K Y L I N E**

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**NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION**

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1025 - DESIGNATED FUNDS-MARKETING**  
**Bank Statement Date: September 30, 2021**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	39,586.79
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>39,586.79</u>
Ending Bank Balance	<u>39,586.79</u>
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>39,586.79</u></u>



  
**National Bank**  
 P O Box 90002  
 Blacksburg, VA 24062-9002

*Rec'd  
12/2/21*

**Statement Ending 09/30/2021**

CARROLL GRAYSON GALAX RIFA Page 1 of 2  
 Account Number 4






RETURN SERVICE REQUESTED

>000503 3982067 0001 093499 10Z 9

0163750  
 MSP 720  
 CARROLL GRAYSON GALAX RIFA  
 DBA BRCEDA  
 1117 E STUART DR  
 GALAX VA 24333-2656



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Blacksburg, VA 24062-9002
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-  Lost/Stolen Cards 1-800-951-6235
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-  Email Address [custassist@nbbank.com](mailto:custassist@nbbank.com)



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**Summary of Accounts**

Account Type	Account Number	Ending Balance
CLASSIC - PUBLIC FUN		\$39,586.79

**CLASSIC - PUBLIC FUN-2275014**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$39,586.79
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$39,586.79

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



CROSSROADS SBDC  
BALANCE SHEET  
SEPTEMBER 30, 2021

ASSETS

<b>CURRENT ASSETS</b>		
REGULAR CHECKING ACCOUNT	\$	58,961.72
CHECKING ACCOUNT SPECIAL		<u>7,843.69</u>
<b>TOTAL CURRENT ASSETS</b>		<b>66,805.41</b>
<b>PROPERTY AND EQUIPMENT</b>		
FURNITURE & FIXTURES		4,642.43
OFFICE EQUIPMENT		9,997.48
ACCUMULATED DEPRECIATION		<u>(14,639.91)</u>
<b>TOTAL PROPERTY AND EQUIPMENT</b>		<b>0.00</b>
<b>OTHER ASSETS</b>		
DEF OUTFLOWS PENSION		20,858.00
DEFERRED OUTFLOW-OPEB		<u>1,300.00</u>
<b>TOTAL OTHER ASSETS</b>		<u><b>22,158.00</b></u>
<b>TOTAL ASSETS</b>	<b>\$</b>	<u><u><b>88,963.41</b></u></u>

LIABILITIES AND CAPITAL

<b>CURRENT LIABILITIES</b>		
ACCOUNTS PAYABLE - TRADE	\$	20,002.75
DEFERRED INFLOWS PENSION		5,862.00
DEFERRED INFLOW-OPEB		598.00
ACCRUED LEAVE		<u>8,807.00</u>
<b>TOTAL CURRENT LIABILITIES</b>		<b>35,269.75</b>
<b>LONG-TERM LIABILITIES</b>		
NET PENSION LIABILITY		69,881.00
NET OPEB LIABILITY		<u>6,757.00</u>
<b>TOTAL LONG-TERM LIABILITIES</b>		<u><b>76,638.00</b></u>
<b>TOTAL LIABILITIES</b>		<b>111,907.75</b>
<b>CAPITAL</b>		
FUND BALANCE		(81,499.09)
NET INCOME		<u>58,554.75</u>
<b>TOTAL CAPITAL</b>		<u><b>(22,944.34)</b></u>
<b>TOTAL LIABILITIES &amp; CAPITAL</b>	<b>\$</b>	<u><u><b>88,963.41</b></u></u>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

**CROSSROADS SBDC  
INCOME STATEMENT  
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2021**

	Current Month		Year to Date	
<b>REVENUES</b>				
SOLID WASTE AUTH SUPPORT	\$ 0.00	0.00	\$ 70,875.00	64.10
VA SBDC GRANTS	33,173.41	100.00	33,173.41	30.00
CARES ACT	0.00	0.00	6,523.12	5.90
	<hr/>		<hr/>	
<b>TOTAL REVENUES</b>	<b>33,173.41</b>	<b>100.00</b>	<b>110,571.53</b>	<b>100.00</b>
 <b>COST OF SALES</b>				
	<hr/>		<hr/>	
<b>TOTAL COST OF SALES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<hr/>		<hr/>	
<b>GROSS PROFIT</b>	<b>33,173.41</b>	<b>100.00</b>	<b>110,571.53</b>	<b>100.00</b>
 <b>EXPENSES</b>				
SALARIES & WAGES	10,139.76	30.57	23,659.44	21.40
PAYROLL TAXES	1,013.76	3.06	2,073.68	1.88
EMPLOYEE RETIREMENT	1,379.01	4.16	3,217.69	2.91
HEALTH INSURANCE	1,905.00	5.74	4,455.30	4.03
WORKERS COMPENSATION	23.35	0.07	43.35	0.04
VRS INSURANCE	135.87	0.41	317.03	0.29
PART TIME SALARIES AND WAGES	3,745.00	11.29	4,885.00	4.42
OUTSIDE COUNSELING	1,550.00	4.67	3,050.00	2.76
PROFESSIONAL FEES	300.00	0.90	510.00	0.46
CARESACT	2,900.46	8.74	8,791.32	7.95
ADVERTISING/MARKETING	0.00	0.00	124.75	0.11
COMPUTER/WEBSITE MAINT	31.00	0.09	160.51	0.15
COPYING	249.50	0.75	249.50	0.23
TELECOMMUNICATIONS	121.84	0.37	368.06	0.33
OFFICE SUPPLIES	26.59	0.08	26.59	0.02
MILEAGE AND FUEL EXPENSE	0.00	0.00	84.56	0.08
	<hr/>		<hr/>	
<b>TOTAL EXPENSES</b>	<b>23,521.14</b>	<b>70.90</b>	<b>52,016.78</b>	<b>47.04</b>
	<hr/>		<hr/>	
<b>NET INCOME</b>	<b>\$ 9,652.27</b>	<b>29.10</b>	<b>\$ 58,554.75</b>	<b>52.96</b>
	<hr/>		<hr/>	

FOR MANAGEMENT PURPOSES ONLY

**CROSSROADS SBDC**  
**General Ledger Trial Balance**  
**As of Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING AC	58,961.72	
1020	CHECKING ACCOUNT SP	7,843.69	
1525	FURNITURE & FIXTURES	4,642.43	
1530	OFFICE EQUIPMENT	9,997.48	
1700	ACCUMULATED DEPRECI		14,639.91
1801	DEF OUTFLOWS PENSIO	20,858.00	
1803	DEFERRED OUTFLOW-O	1,300.00	
2000	ACCOUNTS PAYABLE - T		20,002.75
2801	DEFERRED INFLOWS PE		5,862.00
28011	DEFERRED INFLOW-OPE		598.00
2802	ACCRUED LEAVE		8,807.00
2810	NET PENSION LIABILITY		69,881.00
2811	NET OPEB LIABILITY		6,757.00
3900	FUND BALANCE	81,499.09	
4070	SOLID WASTE AUTH SUP		70,875.00
4210	VA SBDC GRANTS		33,173.41
4400	CARES ACT		6,523.12
6000	SALARIES & WAGES	23,659.44	
6001	PAYROLL TAXES	2,073.68	
6002	EMPLOYEE RETIREMENT	3,217.69	
6003	HEALTH INSURANCE	4,455.30	
6004	WORKERS COMPENSATI	43.35	
6005	VRS INSURANCE	317.03	
6006	PART TIME SALARIES AN	4,885.00	
6030	OUTSIDE COUNSELING	3,050.00	
6031	PROFESSIONAL FEES	510.00	
6039	CARESACT	8,791.32	
6040	ADVERTISING/MARKETIN	124.75	
6067	COMPUTER/WEBSITE MA	160.51	
6068	COPYING	249.50	
6071	TELECOMMUNICATIONS	368.06	
6072	OFFICE SUPPLIES	26.59	
6101	MILEAGE and FUEL EXPE	84.56	
<b>Total:</b>		<b>237,119.19</b>	<b>237,119.19</b>

**CROSSROADS SBDC**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1010 - REGULAR CHECKING ACCOUNT**  
**Bank Statement Date: September 30, 2021**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			30,475.81
Add: Cash Receipts			39,696.53
Less: Cash Disbursements			(11,210.42)
Add (Less) Other			_____
Ending GL Balance			<u>58,961.72</u>
Ending Bank Balance			54,038.80
Add back deposits in transit	Sep 16, 2021	9/16/21a	<u>6,523.12</u>
Total deposits in transit			6,523.12
(Less) outstanding checks	Mar 13, 2020	1497	(50.00)
	Sep 16, 2021	1677	(775.00)
	Sep 16, 2021	1678	<u>(775.00)</u>
Total outstanding checks			(1,600.00)
Add (Less) Other			_____
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>58,961.72</u></u>

**CROSSROADS SBDC**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1020 - CHECKING ACCOUNT SPECIAL**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format

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Beginning GL Balance	7,843.69
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	<u>                    </u>
Ending GL Balance	<u>7,843.69</u>
Ending Bank Balance	
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>7,843.69</u>
Ending GL Balance	<u>7,843.69</u>



VA 0000153659575



999-99-99 02867 0 C 001 30 50 004  
 BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY  
 1117 E STUART DR STE 178  
 GALAX VA 24333-2656

## Your consolidated statement

For 09/30/2021

## Contact us



BBT.com



(800) BANK-BBT or  
 (800) 226-5228

### Coming soon...

Important information about your transition from BB&T to Truist is on the way. You'll receive your details by mail in September 2021.

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## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BASIC PUBLIC FUND CHECKING	0000	572,183.30	page 1
BASIC PUBLIC FUND CHECKING	0000;	54,038.60	page 2
BASIC PUBLIC FUND CHECKING	0000	7,843.69	page 2
Total checking and money market savings accounts		\$634,065.59	

## Checking and money market savings accounts

### ■ BASIC PUBLIC FUND CHECKING 00001

#### Account summary

Your previous balance as of 08/31/2021	\$193,078.09
Checks	- 166,984.92
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 546,090.13
Your new balance as of 09/30/2021	= \$572,183.30

#### Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	2448	51.89	09/27	*2451	370.00	09/30	2453	69.96
09/23	2449	33,173.41	09/23	2452	650.00	09/29	2454	132,729.66

\* Indicates a skip in sequential check numbers above this item

Total checks = \$166,984.92

#### Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
09/09	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81659966	33,173.41
09/20	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81667098	125,000.00
09/23	DEPOSIT	387,916.72

Total deposits, credits and interest = \$546,090.13

**■ BASIC PUBLIC FUND CHECKING 00X**

**Account summary**

Your previous balance as of 08/31/2021	\$30,525.61
Checks	- 9,660.42
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 33,173.41
Your new balance as of 09/30/2021	= \$54,038.60

**Checks**

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	1671	51.88	09/22	1676	1,450.00	09/28	1682	84.56
09/09	1672	1,450.00	09/27	*1679	75.00	09/28	1683	30.50
09/30	1673	69.96	09/27	1680	225.00	09/28	1684	31.00
09/30	1674	69.96	09/30	1681	106.46	09/28	1685	5,989.51
09/27	1675	26.59						

\* Indicates a skip in sequential check numbers above this item

**Total checks = \$9,660.42**

**Deposits, credits and interest**

DATE	DESCRIPTION	AMOUNT(\$)
09/23	DEPOSIT	33,173.41
<b>Total deposits, credits and interest</b>		<b>= \$33,173.41</b>

**■ BASIC PUBLIC FUND CHECKING 000C**

**Account summary**

Your previous balance as of 08/31/2021	\$7,843.69
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 0.00
Your new balance as of 09/30/2021	= \$7,843.69



**BRCEDA Monthly Report: 10/13/2021**  
Activities Reported 9/16/21-10/15/21

**1) Virginia SBDC Funding Updates:**

GO VIRGINIA funding: The Statement of Work and budget were submitted on due date of 10/11/21. As a reminder, our center is receiving \$46,000 in GO Virginia funds. The funding **MUST** be spent on direct client services (advising), ie: salary, wages, fringe, consultants. The period of award is January 1, 2021 – December 31, 2022. No match funding is required. The funds will be reimbursed to our office after they have been spent.

**ACTION ITEMS:**

Approve the budget as presented. Summary below. Details attached.

Full Time Salaries	\$	-
Part Time (Wage) Salaries	\$	30,000.00
Fringe Benefits	\$	2,310.00
Consulting Services	\$	13,690.00
Total	\$	46,000.00

**CLIENT IMPACT SUMMARY – DRAFT as of 10/12/21**

CUSTOMERS SERVED	YTD 2021	Goal	Percentage of Goal
Unique Clients	174	110	158%
Training Clients	36	27	133%
CARES Clients (no 641)	4		
<b>COUNSELING</b>			
Counseled Clients	153	83	185%
Long Term Clients	17	21	81%
<b>IMPACT</b>			
Business Starts	4	18	22%
Capital Formation	\$ 2,193,745	\$ 3,100,000	70%
Jobs Created	205		
Jobs Retained	217		
New Clients			

## 2) Pandemic Funding Updates:

- a. Paycheck Protection Program – Continue to assist clients on their forgiveness applications.
- b. EIDL – continue to help clients apply for funds if they are eligible. The program made some changes in early September to the usage of EIDL funds. We have been working with clients on an individual basis to notify them of this change and how it helps their business.
- c. Rebuild Virginia – No updates since last meeting.

## 3) Projects/ Highlights / Significant Accomplishments:

- a. Attended the ARC Opening Reception at Southwest Virginia Cultural Heritage Center with Governor Northam and ARC Federal Co-Chair Gayle Conelly Manchin.
- b. Promoted and participated in ICAP information session on 10/11/21.
- c. Meeting scheduled with Terri Gillispie in November to discuss partnering on educational seminars for non-profits and establishing a VIDA program in our area for entrepreneurs.
- d. QuickBooks training – working with Sykes to deliver on going virtual training on QB programs and usage of the software in the business. The schedule includes monthly workshops for both Online and Desktop users. *See schedule below.*
- e. Helping GENEDGE revamp the Business Continuity and Resiliency Program.
- f. Almost completed Phase 2 of partnership with Business Strategies. Topics covered to date are Staffing, Business Culture, and Supply Risks. We are still waiting on a video podcast for phase 2 – supply chain mitigation. The information can be found at <https://twincountychamber.com/business-resource-page/>.
- g. Entrepreneur Guide – Submitting final round of edits on 10/5. Waiting on Letterpress.

## 4) Local training for Clients:

- a. Continue to promote partner workshops. (Virginia SBDC, PTAC, etc)
- b. QuickBooks:
  - i. October 26<sup>th</sup> – Online and Desktop information – existing users
  - ii. November 16<sup>th</sup> – Online VS Desktop – new users
  - iii. December 14<sup>th</sup> – Online and Desktop information – existing users
- c. Business Continuity and Resiliency Planning
  - i. September 14<sup>th</sup> – Wytheville (10 business attendees)
  - ii. November 9<sup>th</sup> – Wise, VA
  - iii. DATES TBD – Tazewell, Buchanan, Galax, Abingdon

COMMONWEALTH OF VIRGINIA  
 GO VIRGINIA STATEWIDE ECONOMIC RESILIENCE AND RECOVERY  
 ECONOMIC RESILIENCE AND RECOVERY GRANT CONTRACT  
 NUMBER 20-GOVA-ERR-11  
 Proposal #12011C

SBDC Name: Blue Ridge Crossroads SBDC  
 Budget Justification

**Full Time Personnel:**

Name	Position/Title	Budget, Salary \$	Fringe \$	Fringe Rate
------	----------------	-------------------	-----------	-------------

**Part Time (Wage) Personnel:**

Name	Position/Title	Budget, Wage \$	Fringe \$	Fringe Rate
Teresa Catron	Marketing Counselor	\$ 30,000.00	\$ 2,310.00	7.70%

**Consultants:**

Name	SME Area	Budget, Consulting \$	Approx # hrs	Hourly Rate
Chappell Business Strategies	Strategic Business Planning	\$ 9,990.00	153	\$65
TBD	Business Counseling	\$ 3,700.00	185	\$20

<b>Subtotals</b>		<u>\$</u>	<u>43,690.00</u>	<u>\$</u>	<u>2,310.00</u>
<b>Total</b>				<u>\$</u>	<u>46,000.00</u>

Funding Total			<u>46000</u>		
Variance (Budget to Funding)		<u>\$</u>	<u>-</u>	(should be zero)	

← CLICK IN CELL D45; SELECT YOUR CENTER'S FUNDING AMT FROM DROP-DOWN LIST.

**Statement of Work  
GO Virginia – Virginia SBDC Funding  
January 1, 2021 – December 31, 2022**

The Blue Ridge Crossroads SBDC will use the GO Virginia funding to support and maintain expanded business advising services for small businesses and aspiring entrepreneurs. Funds will be used for direct client services including salaries, wages, fringe benefits, and consultants.

The Blue Ridge Crossroads SBDC will contribute towards the Virginia SBDC Networks outcomes as expressed in the contract with Virginia Department of Housing and Community Development:

**Network Outcomes - January 1, 2021-December 31, 2022**

- 8,800 Businesses Served
- 5,600 Jobs Retained
- 3,600 Jobs Created
- 8,000 Individuals Trained
- 600 New Businesses Created
- \$138,000,000 Capital Formation
- ICAP and other GO Virginia funded results will NOT be included in the Virginia SBDC reporting

Amanda Archer

Center Director NAME

Ama Archer

Center Director SIGNATURE

10/8/2021

DATE

# **BLUERIDGECROSSROADS**

economic development authority

Carroll – Grayson – Galax Regional Industrial Facilities Authority

Date: October 13, 2021  
To: BRCEDA Board of Directors  
From: Nichole Hair  
Re: Director's report

---

## Wildwood Commerce Park

- a. AEP Transmission Line – continue to coordinate with AEP.
- b. Gas Line – ANG finalizing project. Final reporting to GO Virginia Region One and TRRC in October.
- c. Twin County Airport – a letters of support have been mailed to state and federal representatives. Infrastructure Bill could provide funding for the project. Communicating with Tom Jones on this. Meeting with airport manager to discuss funding sources.
- d. Marketing: Quality of Life project is underway and additional funding opportunities are being reviewed.
- e. Strategic Planning: Project on hold. Discussion to begin later this summer/early fall.
- f. Refi – Letter of Credit – There will be a change to the LOC for the VDOT grant for Wildwood Commerce Park. Skyline was unable to continue to offer the LOC. BB&T, now Truist, is willing to provide the LOC. The annual fee is 1.125% and collateral is the \$325,000 – currently at Skyline Bank. Funds will be moved over to Truist. Legal teams working through documents.

## Projects/Prospects

- a. Continue discussions with prospect for distribution center. One submission for RFQ competed in October.

While this report is currently short in nature, I am sure it will continue to grow. Please let me know of any questions. Thank you.

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

1117 East Stuart Drive . Galax, Virginia 24333  
Tel: 276.236.0391 [www.brceda.org](http://www.brceda.org)

# BLUERIDGECROSSROADS

economic development authority

Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority

September 27, 2021 Minutes

## Roll Call

- Mike Watson- Carroll County present
- Rex Hill- Carroll County absent
- C.M. Mitchell- City of Galax present
- Matt Settlemyer City of Galax present
- Bill Shepley - Grayson County absent
- Kenneth Belton- Grayson County present
- Tracy Moore- Carroll alternate absent
- Mike Larrowe- Galax alternate present
- Mike Hash- Grayson alternate absent
- Others present-
  - Ginny Plant- Administrative Assistant
  - Nichole Hair- BRCEDA Director
  - Mandy Archer- SBDC Director – 3:15 pm

## Call to Order

Mr. Mitchell called the meeting to order at 3:00 pm.

## Consent Agenda

Mr. Settlemyer made the motion to approve the consent agenda as presented. Mr. Belton seconded the motion, which carried unanimously.

## Treasurers Report

Mr. Settlemyer made the motion to approve the treasurers report as presented. Mr. Belton seconded the motion, which carried unanimously.

## SBDC Report

Ms. Archer informed the board that the CY 2022 Subrecipient Agreement was approved, and the cash match certificate was signed. SBDC needs approval of the Subrecipient Agreement for the GoVA funding once it is available.

Mr. Settlemyer made a motion to the chairman to sign the Subrecipient Agreement once it is finalized. Mr. Watson seconded the motion, which carried unanimously.

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

# **BLUERIDGECROSSROADS**

economic development authority

Carroll – Galax – Grayson VIRGINIA

The SBDC is still helping people with their PPP forgiveness applications. EIDL is still ever changing. The most current change is that people can now use EIDL funds to pay on credit cards, other loans, etc. Rebuild VA has received \$250K more in funding, however, there are 9000 applicants in the que which will be funded first. Virginia Small Business Authority, the group in charge of the grant program, states that should there be funds left over after the applications in the que then they will advertise to new applicants. Regional SBDC's have partnered with GenEdge to put together training programs. The first of which was on September 7<sup>th</sup>; the information learned at this event has helped us realize that the program needs further work and will be reevaluated. There will be an event in Galax after the first of the year. Ms. Archer stated she just had a meeting with Terri Gillespie with the Twin County Education Foundation who would like to partner with the SBDC on trainings for non-profits.

## Wildwood Commerce Park

Ms. Hair reported that there is we are still working on the AEP transmission line. ANG is finalizing their report and we should have it for the next board meeting.

## Director's Report

Ms. Hair has a call tomorrow for the quality-of-life video. The LOC is proceeding, we are waiting on Truist.

## Announcements

Mr. Larowe discussed a youth intern program that is similar to Giles County. He states it would need to be a regional effort. The goal would be to keep local talent local.

## Closed Session

Mr. Settlemyer made a motion to go into closed session. Mr. Belton seconded the motion, which carried unanimously.

With no further business, the meeting adjourned.

Respectfully Submitted - by Ginny Plant on behalf of Michael Watson, Secretary

---

C. M. Mitchell - Chairman

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

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**BLUE RIDGE CROSSROADS EDA  
BALANCE SHEET  
SEPTEMBER 30, 2021**

**ASSETS**

<b>CURRENT ASSETS</b>		
REGULAR CHECKING ACCOUNT	\$	540,660.18
MONEY MARKET - GNB		328,218.26
DESIGNATED FUNDS-MARKETING		39,586.79
ACCOUNTS RECEIVABLE		36,300.00
LAND INVENTORY		<u>13,290,000.04</u>
<b>TOTAL CURRENT ASSETS</b>		<b>14,234,765.27</b>
<b>PROPERTY AND EQUIPMENT</b>		
EQUIPMENT		33,178.75
OFFICE EQUIPMENT		1,553.15
ACCUMULATED DEPRECIATION		<u>(22,715.91)</u>
<b>TOTAL PROPERTY AND EQUIPMENT</b>		<b>12,015.99</b>
<b>OTHER ASSETS</b>		
<b>TOTAL OTHER ASSETS</b>		<u>0.00</u>
<b>TOTAL ASSETS</b>	<b>\$</b>	<b><u>14,246,781.26</u></b>

**LIABILITIES AND CAPITAL**

<b>CURRENT LIABILITIES</b>		
ACCOUNTS PAYABLE	\$	772.10
GRANT FUNDS ADVANCED		102,931.80
INTEREST PAYABLE		<u>25,001.25</u>
<b>TOTAL CURRENT LIABILITIES</b>		<b>128,705.15</b>
<b>LONG-TERM LIABILITIES</b>		
NOTES PAYABLE - MRPDC		164,793.18
NOTES PAYABLE - NBB		<u>4,687,000.00</u>
<b>TOTAL LONG-TERM LIABILITIES</b>		<b><u>4,851,793.18</u></b>
<b>TOTAL LIABILITIES</b>		<b>4,980,498.33</b>
<b>CAPITAL</b>		
FUND BALANCE		8,848,796.48
NET INCOME		<u>417,486.45</u>
<b>TOTAL CAPITAL</b>		<b><u>9,266,282.93</u></b>
<b>TOTAL LIABILITIES &amp; CAPITAL</b>	<b>\$</b>	<b><u>14,246,781.26</u></b>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY



BLUE RIDGE CROSSROADS EDA  
INCOME STATEMENT  
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2021

	Current Month		Year to Date	
<b>REVENUES</b>				
GRANT REVENUE VA TOB#3320	\$ 0.00	0.00	\$ 125,000.00	17.90
GO VA GRANTS	387,916.72	99.99	464,044.35	66.44
CITY OF GALAX	0.00	0.00	36,300.00	5.20
COUNTY OF GRAYSON	0.00	0.00	36,300.00	5.20
COUNTY OF CARROLL	0.00	0.00	36,300.00	5.20
OTHER INCOME	0.00	0.00	374.25	0.05
INTEREST INCOME	27.87	0.01	82.71	0.01
	<hr/>		<hr/>	
TOTAL REVENUES	387,944.59	100.00	698,401.31	100.00
 <b>COST OF SALES</b>				
	<hr/>		<hr/>	
TOTAL COST OF SALES	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
GROSS PROFIT	387,944.59	100.00	698,401.31	100.00
 <b>EXPENSES</b>				
CONSULTING & CONTRACT SERVI	0.00	0.00	20,000.00	2.86
ACCOUNTING FEES	0.00	0.00	940.00	0.13
LEGAL FEES	0.00	0.00	200.00	0.03
ADVERTISING	0.00	0.00	499.00	0.07
GENERAL LIABLILITY INSURANCE	0.00	0.00	2,167.00	0.31
TELECOMMUNICATIONS	121.85	0.03	368.07	0.05
OFFICE SUPPLIES	22.10	0.01	22.10	0.00
OFFICE RENTAL	750.00	0.19	1,500.00	0.21
REPAIRS & MAINT	0.00	0.00	1,300.00	0.19
BANK CHARGES	0.00	0.00	26.26	0.00
INTEREST EXPENSE	8,333.75	2.15	25,001.25	3.58
WILDWOOD GAS EXTENSION COST	0.00	0.00	223,245.12	31.97
DEPRECIATION EXPENSE	210.81	0.05	632.47	0.09
LOAN REFINANCE COSTS	0.00	0.00	5,000.00	0.72
TAX WITHELD ON INVESTMENTS	6.69	0.00	13.59	0.00
	<hr/>		<hr/>	
TOTAL EXPENSES	9,445.20	2.43	280,914.86	40.22
	<hr/>		<hr/>	
NET INCOME	\$ 378,499.39	97.57	\$ 417,486.45	59.78
	<hr/> <hr/>		<hr/> <hr/>	

FOR MANAGEMENT PURPOSES ONLY

**BLUE RIDGE CROSSROADS EDA**  
**General Ledger Trial Balance**  
**As of Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING AC	540,660.18	
1020	MONEY MARKET - GNB	328,218.26	
1025	DESIGNATED FUNDS-MA	39,586.79	
1100	ACCOUNTS RECEIVABLE	36,300.00	
1200	LAND INVENTORY	13,290,000.0	
1500	EQUIPMENT	33,178.75	
1530	OFFICE EQUIPMENT	1,553.15	
1700	ACCUMULATED DEPRECI		22,715.91
2000	ACCOUNTS PAYABLE		772.10
2110	NOTES PAYABLE - MRPD		164,793.18
2700	NOTES PAYABLE - NBB		4,887,000.00
2750	GRANT FUNDS ADVANCE		102,931.80
2800	INTEREST PAYABLE		25,001.25
3900	FUND BALANCE		8,848,796.48
4012	Grant Revenue VA Tob#33		125,000.00
4022	GO VA Grants		464,044.35
4050	CITY OF GALAX		36,300.00
4055	COUNTY OF GRAYSON		36,300.00
4060	COUNTY OF CARROLL		36,300.00
4500	OTHER INCOME		374.25
4800	INTEREST INCOME		82.71
6030	CONSULTING & CONTRA	20,000.00	
6037	ACCOUNTING FEES	940.00	
6038	LEGAL FEES	200.00	
6040	ADVERTISING	499.00	
6060	GENERAL LIABLILITY INS	2,167.00	
6071	TELECOMMUNICATIONS	368.07	
6072	OFFICE SUPPLIES	22.10	
6073	OFFICE RENTAL	1,500.00	
6120	REPAIRS & MAINT	1,300.00	
6400	BANK CHARGES	26.26	
6600	INTEREST EXPENSE	25,001.25	
6725	WILDWOOD GAS EXTEN	223,245.12	
6800	DEPRECIATION EXPENS	632.47	
6950	LOAN REFINANCE COST	5,000.00	
8000	TAX WITHELD ON INVES	13.59	
	<b>Total:</b>	<b>14,550,412.0</b>	<b>14,550,412.0</b>

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1010 - REGULAR CHECKING ACCOUNT**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

Beginning GL Balance			168,078.09
Add: Cash Receipts			546,090.13
Less: Cash Disbursements			(173,508.04)
Add (Less) Other			<u>                    </u>
Ending GL Balance			<u>540,660.18</u>
Ending Bank Balance			572,183.30
Add back deposits in transit			<u>                    </u>
Total deposits in transit			
(Less) outstanding checks			
	Jul 7, 2021	2428	(5,000.00)
	Jul 12, 2021	2434	(20,000.00)
	Sep 16, 2021	2450	<u>(6,523.12)</u>
Total outstanding checks			(31,523.12)
Add (Less) Other			<u>                    </u>
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>540,660.18</u></u>



VA 0000153659575



999-99-99 02867 0 C 001 30 50 004  
 BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY  
 1117 E STUART DR STE 178  
 GALAX VA 24333-2658

## Your consolidated statement

For 09/30/2021

## Contact us



BBT.com



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### Coming soon...

Important information about your transition from BB&T to Truist is on the way. You'll receive your details by mail in September 2021.

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## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BASIC PUBLIC FUND CHECKING	000C	572,183.30	page 1
BASIC PUBLIC FUND CHECKING	0000	54,038.60	page 2
BASIC PUBLIC FUND CHECKING	000G	7,843.69	page 2
Total checking and money market savings accounts		\$634,065.59	



## Checking and money market savings accounts

### ■ BASIC PUBLIC FUND CHECKING 00001

#### Account summary

Your previous balance as of 08/31/2021	\$193,078.09
Checks	- 166,984.92
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 546,090.13
Your new balance as of 09/30/2021	= \$572,183.30

#### Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	2448	51.89	09/27	*2451	310.00	09/30	2453	69.96
09/23	2449	33,173.41	09/23	2452	650.00	09/29	2454	132,729.66

\* Indicates a skip in sequential check numbers above this item

Total checks = \$166,984.92

#### Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
09/09	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81659966	33,173.41
09/20	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81667098	125,000.00
09/23	DEPOSIT	387,916.72
Total deposits, credits and interest		= \$546,090.13

■ BASIC PUBLIC FUND CHECKING 00C

Account summary

Your previous balance as of 08/31/2021	\$30,525.61
Checks	- 9,660.42
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 33,173.41
Your new balance as of 09/30/2021	= \$54,038.60

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	1671	51.88	09/22	1676	1,450.00	09/28	1682	84.56
09/09	1672	1,450.00	09/27	*1679	75.00	09/28	1683	30.50
09/30	1673	69.96	09/27	1680	225.00	09/28	1684	31.00
09/30	1674	69.96	09/30	1681	106.46	09/28	1685	5,989.51
09/27	1675	26.59						

\* Indicates a skip in sequential check numbers above this item

Total checks = \$9,660.42

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
09/23	DEPOSIT	33,173.41
Total deposits, credits and interest		= \$33,173.41

■ BASIC PUBLIC FUND CHECKING 000C

Account summary

Your previous balance as of 08/31/2021	\$7,843.69
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 0.00
Your new balance as of 09/30/2021	= \$7,843.69

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1020 - MONEY MARKET - GNB**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

---

Beginning GL Balance	328,197.08
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	<u>21.18</u>
Ending GL Balance	<u>328,218.26</u>
Ending Bank Balance	328,218.26
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>328,218.26</u></u>



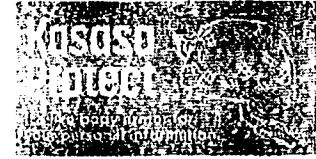
**Skyline**  
National Bank  
PO Box 186  
Independence, Virginia 24346

*Rec'd 9/15/21*

Account Number XXXXXXXXXXXX1161  
Statement Date 09/10/2021  
Enclosures 0  
Page 1 of 1

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Skyline



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CARROLL GRAYSON GALAX REGIONAL  
DBA BLUE RIDGE CROSSROADS EDA  
1117 E STUART DR  
GALAX VA 24333-2656



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**MMDA BUSINESS ACCOUNT XXXXXXXXXXXX1161**

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			08/10/21	328,197.08
INTEREST		27.87	09/10/21	328,224.95
FEDERAL WITHHOLDING	6.69		09/10/21	328,218.26
BALANCE THIS STATEMENT			09/10/21	328,218.26
TOTAL CREDITS (1)		27.87		
TOTAL DEBITS (1)	6.69			

**INTEREST**

AVERAGE LEDGER BALANCE:	328,197.08	INTEREST EARNED:	27.87
INTEREST PAID THIS PERIOD:	27.87	DAYS IN PERIOD:	31
INTEREST PAID 2021:	246.31	ANNUAL PERCENTAGE YIELD EARNED:	.10%
FEDERAL WITHHOLDING 2021:	59.11		

**ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES**

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$ .00	\$ .00
TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00

*It's more than just a name...*

**S K Y L I N E**

Circle 1 on back of this card

Circle 2 on back of this card

Circle 3 on back of this card

Circle 4 on back of this card

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Circle 6 on back of this card

Circle 7 on back of this card

**NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION**

**BLUE RIDGE CROSSROADS EDA**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1025 - DESIGNATED FUNDS-MARKETING**  
**Bank Statement Date: September 30, 2021**

Filter Criteria includes: Report is printed in Detail Format

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Beginning GL Balance	39,586.79
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>39,586.79</u>
Ending Bank Balance	<u>39,586.79</u>
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>39,586.79</u></u>



**National Bank**  
 P O Box 90002  
 Blacksburg, VA 24062-9002

*Rec'd  
12/2/21*

**Statement Ending 09/30/2021**

CARROLL GRAYSON GALAX RIFA

Page 1 of 2

Account Number

RETURN SERVICE REQUESTED

>000503 3982067 0001 093499 10Z 9

01637750  
 MSP 720  
 CARROLL GRAYSON GALAX RIFA  
 DBA BRCEDA  
 1117 E STUART DR  
 GALAX VA 24333-2656



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- Email Address [custassist@nbbank.com](mailto:custassist@nbbank.com)



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**Summary of Accounts**

Account Type	Account Number	Ending Balance
CLASSIC - PUBLIC FUN		\$39,586.79

**CLASSIC - PUBLIC FUN-2275014**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$39,586.79
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$39,586.79

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



CROSSROADS SBDC  
BALANCE SHEET  
SEPTEMBER 30, 2021

ASSETS

CURRENT ASSETS		
REGULAR CHECKING ACCOUNT	\$ 58,961.72	
CHECKING ACCOUNT SPECIAL	7,843.69	
	<u>                    </u>	
TOTAL CURRENT ASSETS		66,805.41
PROPERTY AND EQUIPMENT		
FURNITURE & FIXTURES	4,642.43	
OFFICE EQUIPMENT	9,997.48	
ACCUMULATED DEPRECIATION	(14,639.91)	
	<u>                    </u>	
TOTAL PROPERTY AND EQUIPMENT		0.00
OTHER ASSETS		
DEF OUTFLOWS PENSION	20,858.00	
DEFERRED OUTFLOW-OPEB	1,300.00	
	<u>                    </u>	
TOTAL OTHER ASSETS		22,158.00
TOTAL ASSETS	\$	<u><u>88,963.41</u></u>

LIABILITIES AND CAPITAL

CURRENT LIABILITIES		
ACCOUNTS PAYABLE - TRADE	\$ 20,002.75	
DEFERRED INFLOWS PENSION	5,862.00	
DEFERRED INFLOW-OPEB	598.00	
ACCRUED LEAVE	8,807.00	
	<u>                    </u>	
TOTAL CURRENT LIABILITIES		35,269.75
LONG-TERM LIABILITIES		
NET PENSION LIABILITY	69,881.00	
NET OPEB LIABILITY	6,757.00	
	<u>                    </u>	
TOTAL LONG-TERM LIABILITIES		76,638.00
TOTAL LIABILITIES		111,907.75
CAPITAL		
FUND BALANCE	(81,499.09)	
NET INCOME	58,554.75	
	<u>                    </u>	
TOTAL CAPITAL		(22,944.34)
TOTAL LIABILITIES & CAPITAL	\$	<u><u>88,963.41</u></u>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

**CROSSROADS SBDC  
INCOME STATEMENT  
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2021**

	Current Month		Year to Date	
<b>REVENUES</b>				
SOLID WASTE AUTH SUPPORT	\$ 0.00	0.00	\$ 70,875.00	64.10
VA SBDC GRANTS	33,173.41	100.00	33,173.41	30.00
CARES ACT	0.00	0.00	6,523.12	5.90
<b>TOTAL REVENUES</b>	<u>33,173.41</u>	<u>100.00</u>	<u>110,571.53</u>	<u>100.00</u>
<b>COST OF SALES</b>				
<b>TOTAL COST OF SALES</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>GROSS PROFIT</b>	<u>33,173.41</u>	<u>100.00</u>	<u>110,571.53</u>	<u>100.00</u>
<b>EXPENSES</b>				
SALARIES & WAGES	10,139.76	30.57	23,659.44	21.40
PAYROLL TAXES	1,013.76	3.06	2,073.68	1.88
EMPLOYEE RETIREMENT	1,379.01	4.16	3,217.69	2.91
HEALTH INSURANCE	1,905.00	5.74	4,455.30	4.03
WORKERS COMPENSATION	23.35	0.07	43.35	0.04
VRS INSURANCE	135.87	0.41	317.03	0.29
PART TIME SALARIES AND WAGES	3,745.00	11.29	4,885.00	4.42
OUTSIDE COUNSELING	1,550.00	4.67	3,050.00	2.76
PROFESSIONAL FEES	300.00	0.90	510.00	0.46
CARESACT	2,900.46	8.74	8,791.32	7.95
ADVERTISING/MARKETING	0.00	0.00	124.75	0.11
COMPUTER/WEBSITE MAINT	31.00	0.09	160.51	0.15
COPYING	249.50	0.75	249.50	0.23
TELECOMMUNICATIONS	121.84	0.37	368.06	0.33
OFFICE SUPPLIES	26.59	0.08	26.59	0.02
MILEAGE AND FUEL EXPENSE	0.00	0.00	84.56	0.08
<b>TOTAL EXPENSES</b>	<u>23,521.14</u>	<u>70.90</u>	<u>52,016.78</u>	<u>47.04</u>
<b>NET INCOME</b>	<u>\$ 9,652.27</u>	<u>29.10</u>	<u>\$ 58,554.75</u>	<u>52.96</u>

FOR MANAGEMENT PURPOSES ONLY

**CROSSROADS SBDC**  
**General Ledger Trial Balance**  
**As of Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING AC	58,961.72	
1020	CHECKING ACCOUNT SP	7,843.69	
1525	FURNITURE & FIXTURES	4,642.43	
1530	OFFICE EQUIPMENT	9,997.48	
1700	ACCUMULATED DEPRECI		14,639.91
1801	DEF OUTFLOWS PENSIO	20,858.00	
1803	DEFERRED OUTFLOW-O	1,300.00	
2000	ACCOUNTS PAYABLE - T		20,002.75
2801	DEFERRED INFLOWS PE		5,862.00
28011	DEFERRED INFLOW-OPE		598.00
2802	ACCRUED LEAVE		8,807.00
2810	NET PENSION LIABILITY		69,881.00
2811	NET OPEB LIABILITY		6,757.00
3900	FUND BALANCE	81,499.09	
4070	SOLID WASTE AUTH SUP		70,875.00
4210	VA SBDC GRANTS		33,173.41
4400	CARES ACT		6,523.12
6000	SALARIES & WAGES	23,659.44	
6001	PAYROLL TAXES	2,073.68	
6002	EMPLOYEE RETIREMENT	3,217.69	
6003	HEALTH INSURANCE	4,455.30	
6004	WORKERS COMPENSATI	43.35	
6005	VRS INSURANCE	317.03	
6008	PART TIME SALARIES AN	4,885.00	
6030	OUTSIDE COUNSELING	3,050.00	
6031	PROFESSIONAL FEES	510.00	
6039	CARESACT	8,791.32	
6040	ADVERTISING/MARKETIN	124.75	
6067	COMPUTER/WEBSITE MA	160.51	
6068	COPYING	249.50	
6071	TELECOMMUNICATIONS	368.06	
6072	OFFICE SUPPLIES	26.59	
6101	MILEAGE and FUEL EXPE	84.56	
	<b>Total:</b>	<b>237,119.19</b>	<b>237,119.19</b>

**CROSSROADS SBDC**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1010 - REGULAR CHECKING ACCOUNT**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

<b>Beginning GL Balance</b>		<b>30,475.61</b>
<b>Add: Cash Receipts</b>		<b>39,696.53</b>
<b>Less: Cash Disbursements</b>		<b>(11,210.42)</b>
<b>Add (Less) Other</b>		<u>                    </u>
<b>Ending GL Balance</b>		<u><b>58,961.72</b></u>
<b>Ending Bank Balance</b>		<u><b>54,038.60</b></u>
<b>Add back deposits in transit</b>		
	Sep 16, 2021	9/16/21a
		<u>6,523.12</u>
<b>Total deposits in transit</b>		<b>6,523.12</b>
<b>(Less) outstanding checks</b>		
	Mar 13, 2020	1497
	Sep 16, 2021	1677
	Sep 16, 2021	1678
		<u>(50.00)</u>
		<u>(775.00)</u>
		<u>(775.00)</u>
<b>Total outstanding checks</b>		<b>(1,600.00)</b>
<b>Add (Less) Other</b>		<u>                    </u>
<b>Total other</b>		
<b>Unreconciled difference</b>		<u><b>0.00</b></u>
<b>Ending GL Balance</b>		<u><u><b>58,961.72</b></u></u>

**CROSSROADS SBDC**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**1020 - CHECKING ACCOUNT SPECIAL**  
**Bank Statement Date: September 30, 2021**

Filter Criteria Includes: Report is printed in Detail Format.

---

Beginning GL Balance		7,843.69
Add: Cash Receipts		
Less: Cash Disbursements		
Add (Less) Other		
Ending GL Balance		<u>7,843.69</u>
Ending Bank Balance		
Add back deposits in transit	<u>                    </u>	
Total deposits in transit		
(Less) outstanding checks	<u>                    </u>	
Total outstanding checks		
Add (Less) Other	<u>                    </u>	
Total other		
Unreconciled difference		<u>7,843.69</u>
Ending GL Balance		<u><u>7,843.69</u></u>



VA 0000153659575



999-99-99-99 02867 D C 001 30 50 004  
 BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY  
 1117 E STUART DR STE 178  
 GALAX VA 24333-2656

## Your consolidated statement

For 09/30/2021

## Contact us



BBT.com



(800) BANK-BBT or  
(800) 226-5228

### Coming soon...

Important information about your transition from BB&T to Truist is on the way. You'll receive your details by mail in September 2021.

©2021, Truist Financial Corporation. Truist Bank, Member FDIC.

## Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BASIC PUBLIC FUND CHECKING	000C	572,183.30	page 1
BASIC PUBLIC FUND CHECKING	0000;	54,038.60	page 2
BASIC PUBLIC FUND CHECKING	000C	7,843.69	page 2
Total checking and money market savings accounts		\$634,065.59	

## Checking and money market savings accounts

### ■ BASIC PUBLIC FUND CHECKING 00001

#### Account summary

Your previous balance as of 08/31/2021	\$193,078.09
Checks	- 166,984.92
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 546,090.13
Your new balance as of 09/30/2021	= \$572,183.30

#### Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	2448	51.89	09/27	*2451	310.00	09/30	2453	69.96
09/23	2449	33,173.41	09/23	2452	650.00	09/29	2454	132,729.66

\* Indicates a skip in sequential check numbers above this item

Total checks = \$166,984.92

#### Deposits, credits and Interest

DATE	DESCRIPTION	AMOUNT(\$)
09/09	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81659966	33,173.41
09/20	VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81667098	125,000.00
09/23	DEPOSIT	387,916.72
Total deposits, credits and Interest		= \$546,090.13

■ BASIC PUBLIC FUND CHECKING 00C

Account summary

Your previous balance as of 08/31/2021	\$30,525.61
Checks	- 9,660.42
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 33,173.41
Your new balance as of 09/30/2021	= \$54,038.60

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
09/15	1671	51.88	09/22	1676	1,450.00	09/28	1682	84.56
09/09	1672	1,450.00	09/27	*1679	75.00	09/28	1683	30.50
09/30	1673	69.96	09/27	1680	225.00	09/28	1684	31.00
09/30	1674	69.96	09/30	1681	106.46	09/28	1685	5,989.51
09/27	1675	26.59						

\* Indicates a skip in sequential check numbers above this item

Total checks = \$9,660.42

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
09/23	DEPOSIT	33,173.41
Total deposits, credits and interest		= \$33,173.41

■ BASIC PUBLIC FUND CHECKING 000C

Account summary

Your previous balance as of 08/31/2021	\$7,843.69
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and Interest	+ 0.00
Your new balance as of 09/30/2021	= \$7,843.69



BRCEDA Monthly Report: 10/13/2021  
Activities Reported 9/16/21-10/15/21

**1) Virginia SBDC Funding Updates:**

GO VIRGINIA funding: The Statement of Work and budget were submitted on due date of 10/11/21. As a reminder, our center is receiving \$46,000 in GO Virginia funds. The funding MUST be spent on direct client services (advising), ie: salary, wages, fringe, consultants. The period of award is January 1, 2021 – December 31, 2022. No match funding is required. The funds will be reimbursed to our office after they have been spent.

**ACTION ITEMS:**

Approve the budget as presented. Summary below. Details attached.

Full Time Salaries	\$	-
Part Time (Wage) Salaries	\$	30,000.00
Fringe Benefits	\$	2,310.00
Consulting Services	\$	13,690.00
Total	\$	46,000.00

**CLIENT IMPACT SUMMARY – DRAFT as of 10/12/21**

CUSTOMERS SERVED	YTD 2021	Goal	Percentage of Goal
Unique Clients	174	110	158%
Training Clients	36	27	133%
CARES Clients (no 641)	4		
<b>COUNSELING</b>			
Counseled Clients	153	83	185%
Long Term Clients	17	21	81%
<b>IMPACT</b>			
Business Starts	4	18	22%
Capital Formation	\$ 2,193,745	\$ 3,100,000	70%
Jobs Created	205		
Jobs Retained	217		
New Clients			

**2) Pandemic Funding Updates:**

- a. Paycheck Protection Program – Continue to assist clients on their forgiveness applications.
- b. EIDL – continue to help clients apply for funds if they are eligible. The program made some changes in early September to the usage of EIDL funds. We have been working with clients on an individual basis to notify them of this change and how it helps their business.
- c. Rebuild Virginia – No updates since last meeting.

**3) Projects/ Highlights / Significant Accomplishments:**

- a. Attended the ARC Opening Reception at Southwest Virginia Cultural Heritage Center with Governor Northam and ARC Federal Co-Chair Gayle Conelly Manchin.
- b. Promoted and participated in ICAP information session on 10/11/21.
- c. Meeting scheduled with Terri Gillispie in November to discuss partnering on educational seminars for non-profits and establishing a VIDA program in our area for entrepreneurs.
- d. QuickBooks training – working with Sykes to deliver on going virtual training on QB programs and usage of the software in the business. The schedule includes monthly workshops for both Online and Desktop users. *See schedule below.*
- e. Helping GENEDGE revamp the Business Continuity and Resiliency Program.
- f. Almost completed Phase 2 of partnership with Business Strategies. Topics covered to date are Staffing, Business Culture, and Supply Risks. We are still waiting on a video podcast for phase 2 – supply chain mitigation. The information can be found at <https://twincountychamber.com/business-resource-page/>.
- g. Entrepreneur Guide – Submitting final round of edits on 10/5. Waiting on Letterpress.

**4) Local training for Clients:**

- a. Continue to promote partner workshops. (Virginia SBDC, PTAC, etc)
- b. QuickBooks:
  - i. October 26<sup>th</sup> – Online and Desktop information – existing users
  - ii. November 16<sup>th</sup> – Online VS Desktop – new users
  - iii. December 14<sup>th</sup> – Online and Desktop information – existing users
- c. Business Continuity and Resiliency Planning
  - i. September 14<sup>th</sup> – Wytheville (10 business attendees)
  - ii. November 9<sup>th</sup> – Wise, VA
  - iii. DATES TBD – Tazewell, Buchanan, Galax, Abingdon

COMMONWEALTH OF VIRGINIA  
 GO VIRGINIA STATEWIDE ECONOMIC RESILIENCE AND RECOVERY  
 ECONOMIC RESILIENCE AND RECOVERY GRANT CONTRACT  
 NUMBER 20-GOVA-ERR-11  
 Proposal #12011C

SBDC Name: Blue Ridge Crossroads SBDC  
 Budget Justification

**Full Time Personnel:**

Name	Position/Title	Budget, Salary \$	Fringe \$	Fringe Rate
------	----------------	-------------------	-----------	-------------

**Part Time (Wage) Personnel:**

Name	Position/Title	Budget, Wage \$	Fringe \$	Fringe Rate
Teresa Catron	Marketing Counselor	\$ 30,000.00	\$ 2,310.00	7.70%

**Consultants:**

Name	SME Area	Budget, Consulting \$	Approx # hrs	Hourly Rate
Chappell Business Strategies	Strategic Business Planning	\$ 9,990.00	153	\$65
TBD	Business Counseling	\$ 3,700.00	185	\$20

<b>Subtotals</b>					
<b>Total</b>		\$ 43,690.00	\$ 2,310.00		
			\$ 46,000.00		

Funding Total					
Variance (Budget to Funding)			46000		
			\$ -	(should be zero)	

← CLICK IN CELL D45; SELECT YOUR CENTER'S FUNDING AMT FROM DROP-DOWN LIST.

**Statement of Work**  
**GO Virginia – Virginia SBDC Funding**  
**January 1, 2021 – December 31, 2022**

The Blue Ridge Crossroads SBDC will use the GO Virginia funding to support and maintain expanded business advising services for small businesses and aspiring entrepreneurs. Funds will be used for direct client services including salaries, wages, fringe benefits, and consultants.

The Blue Ridge Crossroads SBDC will contribute towards the Virginia SBDC Networks outcomes as expressed in the contract with Virginia Department of Housing and Community Development:

**Network Outcomes - January 1, 2021-December 31, 2022**

- 8,800 Businesses Served
- 5,600 Jobs Retained
- 3,600 Jobs Created
- 8,000 Individuals Trained
- 600 New Businesses Created
- \$138,000,000 Capital Formation
- ICAP and other GO Virginia funded results will NOT be included in the Virginia SBDC reporting

Amanda Archer

Center Director NAME

Ama Archer

Center Director SIGNATURE

10/8/2021

DATE



**Terry Woods**  
*Animal Control Officer*

*Animal Control Office*

605 -1 Pine Street  
Hillsville, VA 24343  
276-730-3011

October 31, 2021

Animal Control received 43 animal related calls, and 32 animals were taken into custody by animal control. 4 dog bites. One dog sent for rabies testing negative results. 2 cat bites cat sent for rabies testing positive. 4 wildlife call, 6 calls of livestock out.

*Terry Woods*

T.L. Woods  
Chief Animal Control Officer  
Carroll County

(276) (730-3011)

[twoods@carrollcountyv.org](mailto:twoods@carrollcountyv.org)

(276) (730-3004) – fax

# CARROLL COUNTY



CARROLL COUNTY GOVERNMENTAL COMPLEX

TERESA ISOM - DIRECTOR

## DEPARTMENT OF SOCIAL SERVICES

November 3, 2021

Carroll County Board of Supervisors  
605 Pine Street  
Hillsville, VA 24343

Dear Board Members:

I am providing BOS Members with statistics and budget for the October 2021 Department of Social Services Board Meeting, held on October 19, 2021.

Please do not hesitate to ask any questions concerning the information provided.

Sincerely,

A handwritten signature in black ink, appearing to read "Teresa Isom".

Teresa Isom

605-8 PINE STREET • HILLSVILLE, VIRGINIA 24343-1404

(276) 730-3130

(276) 236-8008

FAX (276) 730-3135

**MINUTES**  
**CARROLL COUNTY, VIRGINIA**  
**Board of Social Services**  
**September 21, 2021**

Robbie McCraw Chairman of the Board, called the September 21, 2021 meeting to order at 6:02 p.m. in the conference room of the Carroll County Department of Social Services with a quorum present. Board members present were: Ms. Lynette Thomas, Ms. Susan Clark, Mr. Felts, Mr. Clontz, and Mr. Roger Cooley. Also present was Teresa Isom, Director of Carroll County Department of Social Services and Jessica Crotts, Administrative Services Manager of Carroll County Department of Social Services.

No one was present for public comment.

On a Motion of Mr. Felts, seconded by Ms. Thomas, and unanimous vote, the Board approved as submitted the Board Minutes of the regular meeting on August 17, 2021.

On Motion of Mr. Clontz, seconded by Mr. Cooley, and unanimous vote, the Board approved the Administrative and Program expenditures and refunds:

Payroll: August 2021 - \$47298.37; Administrative Expenditures: August 2021 - \$68506.19;  
Assistance Expenditures: August 2021 - \$240,048.74; Purchase of Service Expenditures: August 2021 - \$26879.34.

Benefits Programs Supervisor, Renee Rutherford presented to the board about current programs being offered to clients. Ms. Rutherford explained the TANF and Childcare budget

numbers. She also informed the board of the new SNAP limits and how they are confusing to clients.

The first order of business discussed during the Directors Report was informing the board members of two adoptions. A motion of Ms. Thomas, seconded by Mr. Felts, and unanimous vote the board approved the adoptions.

Ms. Isom notified the board of her involvement with the Children's Trust Board. She has been to board meetings and explained that the goal is to help promote healthy families in the community. Including, pre-natal and after birth information being given to families.

2860

Ms. Isom informed the board of the Eligibility Unit attending their yearly retreat. This year the employees chose to have their retreat at Lake Ridge.

Ms. Isom spoke to the board about CPS having 14 children diverted from foster care.

Ms. Isom informed the board of two positions open. One is for foster care and the other is for in-home service worker. Ms. Isom also notified the board of the plans to clean out the current file room by purging old files and going to a more efficient paperless system. The new space may be used to make new office space for the two open positions.

On a Motion from Ms. Clark, seconded by Ms. Thomas, having no further business, by unanimous consent the meeting adjourned at 6:58 pm.

The next scheduled meeting of the Board will be held on October 19, 2021 at 6pm.



Signed: \_\_\_\_\_

Robbie McCraw, (Chairperson)

Signed: \_\_\_\_\_

Teresa Isom (Secretary)

JLC

Typed: October 19, 2021

## **October 2021 Board Report**

### **CPS:**

Investigations: 1

Family Assessments: 20

Courtesy: 1

In home:3

FC Prevention: 0

Children Diverted from FC during a CPS case: 8

### **APS:**

APS Referrals: 21

Invalid: 8

Investigations: 13

LT Screening Referrals: 8

Completed: 11 (3 were from referrals received in August)

### **FC:**

CSA cases effective 09-30-21 –  
106 open CSA cases

77 foster care -

18 – Therapeutic foster care placement

15 – Residential Placement

28 – Locally approved foster home

14 – Fostering Futures Program

2 – Trial Home Placement

17 – Community Based Services

**Special Education Placements presented by Carroll County School**

**0 - Private Day School placements**

**1 - Residential placements**

**8 – Parental placement**

**CSA Expenditure –**

**2021/2022 fiscal year**

**July 1, 2021 thru September 30, 2021 - \$479,434.37**

**2020/2021 fiscal year**

**July 1, 2020 thru September 30, 2020 - \$545,928.22**

**2019/2020 fiscal year**

**July 1, 2019 thru September 30, 2019 - \$386,756.01**

**2018/2019 fiscal year**

**July 1, 2018 thru September 30, 2018 - \$279,378.67**

**2017/2018 fiscal year**

**July 1, 2017 thru September 30, 2017 - \$408,265.62**

**\$58,224.14 put back into CSA**

**77 – Youth receiving Adoption Subsidy**

**29 - Foster Care Youth eligible for IV-E funding**

**28 - Youth w/foster care goal of adoption**

**F&C:**

**SNAP:72**

**Medicaid: 22**

IANF: 10

Child Care: 5

**IVE Referrals: 0**

**FRAUD: prepared by: Jessica Hawks**

September 2021

Referrals received	1	
Investigation completed	6	
Referred for prosecution	4	
Administrative Disqualification	0	
Court Decisions	5	
ADH initiated	0	
ADH completed	0	
Disqualification savings	0	
Total pending in court	19	\$121,024.32
Front end investigation savings	0	

**ABD:**

SNAP: 32

Medicaid: 28

**ENERGY ASSISTANCE:**

Fuel application period begins October 12, 2021 to November 12, 2021.

There were 502 preapproved cases and more than that number of preprinted applications for clients to complete and return to make it easier to apply. The program benefit is not determined until the program ends. The benefits will not

be available to the approved client's until the end of December or the first week of January.

**ADMIN:**

Fleet: Replaced the battery in the Jeep Compass.

Clerical went to breakfast and to the Autumn Leaves festival in Mount Airy, NC for their Unit Retreat.

Working with a local office supply company on getting a better file system in place for permanent files.

SFY 2020 client counts

Assessed (initial or reassessment) and assigned to an activity during SFY 2020.

Employment counts were taken from the VaCMS monthly participation tables.

These tables are used in calculating the TWPR.

The three months employment criterion is three consecutive months of employment in the VaCMS participation table.

Questions or comments can be sent to [william.mcmakin@dss.virginia.gov](mailto:william.mcmakin@dss.virginia.gov)

Region/Agency	Assessed	Employed	Employed for Three Months	Percent Employed of those Assessed	Percent Employed for Three Months of those Assessed	Percent Employed for Three Months of those Employed
<b>Western</b>	<b>766</b>	<b>414</b>	<b>341</b>	<b>54%</b>	<b>45%</b>	<b>82%</b>
Blanco	3	3	1	100%	33%	33%
Bristol	80	45	36	56%	45%	80%
Buchanan	20	12	11	60%	55%	92%
Carrroll	23	14	13	61%	57%	93%
Dickinson	19	9	7	47%	37%	78%
Floyd	10	6	3	60%	30%	50%
Gala:	5	0	0	0%	0%	NA
Giles	21	6	3	29%	14%	50%
Grayson	10	8	6	80%	60%	75%
Lee	71	42	37	59%	52%	88%
Montgomery	56	31	25	55%	45%	81%
Norton	17	10	9	59%	53%	90%
Patrick	18	9	6	50%	33%	67%
Pulaski	31	14	11	45%	35%	79%
Radford	14	8	3	57%	21%	38%
Russell	36	18	17	50%	47%	94%
Scott	37	23	20	62%	54%	87%
Smyth	78	42	37	54%	47%	88%
Tazewell	54	39	36	72%	67%	92%
Washington	42	16	11	38%	26%	69%

SFY 2021 client counts

Assessed (initial or reassessment) and assigned to an activity during SFY 2021.

Employment counts were taken from the VaCMS monthly participation tables.

These tables are used in calculating the TWPR. Data were extracted on 10/4/2021.

The three months employment criterion is three consecutive months of employment in the VaCMS participation table.

Questions or comments can be sent to [william.mcmakin@dss.virginia.gov](mailto:william.mcmakin@dss.virginia.gov)

Region/Agency	Assessed	Employed	Employed for Three Months	Percent Employed of those Assessed	Percent Employed for Three Months of those Assessed	Percent Employed for Three Months of those Employed
<b>Western</b>	<b>666</b>	<b>277</b>	<b>226</b>	<b>42%</b>	<b>34%</b>	<b>82%</b>
Bristol	127	51	44	40%	35%	86%
Buchanan	8	3	2	38%	25%	67%
Carrroll	13	10	8	77%	62%	80%
Dickerson	1	0	0	0%	0%	NA
Floyd	4	0	0	0%	0%	NA
Gala	1	0	0	0%	0%	NA
Giles	10	4	3	40%	30%	75%
Grayson	1	1	1	100%	100%	100%
Lee	109	48	34	44%	31%	71%
Montgomery	17	12	9	71%	53%	75%
Norton	12	7	6	58%	50%	86%
Patrick	1	0	0	0%	0%	NA
Pulaski	20	0	0	0%	0%	NA
Radford	6	4	4	67%	67%	100%
Russell	16	10	5	63%	31%	50%
Scott	33	6	6	18%	18%	100%
Smyth	92	31	27	34%	29%	87%
Tazewell	54	28	26	52%	48%	93%
Washington	27	5	3	19%	11%	60%
Wise	86	43	36	50%	42%	84%

**Carroll County DSS**  
**October 19, 2021 Board Meeting**

**Payroll: September 2021 - \$287,172.07**

**Administrative Expenditure: September 2021 - \$21,871.32**

**Assistance Expenditures: September 2021 - \$224,390.25**

**Purchase of Service Expenditures: September 2021 - \$13,069.24**



**CARROLL COUNTY SOCIAL SERVICES FY 2022**

<u>PERIOD</u>	<u>TOTAL LASER EXPENDITURES</u>	<u>FED/STATE REIMBURSEMENTS</u>	<u>LOCAL</u>	<u>CSA ADMIN</u>
21-Jul	520,647.44	471,205.10	49,442.00	1,562.52
21-Aug	382,732.64	361,050.54	21,682.21	520.84
21-Sep	546,591.59			1,562.52
21-Oct				
21-Nov				
21-Dec				
22-Jan				
22-Feb				
22-Mar				
22-May				
21-Jun				
<b>FY 22 TOTALS</b>	<b>1,449,971.67</b>	<b>832,255.64</b> <b>0.573980621</b>	<b>71,124.21</b> <b>0.049052138</b>	<b>3,645.88</b>
<b>Count / Budget</b>	<b>5,102,362</b>	<b>4,694,289</b> <b>0.920022727</b>	<b>408,073</b> <b>0.079977273</b>	<b>16,187</b>
<b>Difference</b>	<b>3,652,390</b>	<b>3,862,033.36</b>	<b>336,949</b>	<b>12,541.12</b>

DSSLCERC

Va Department of Social Services

Certification

Oct 17, 2021

Period: SEP-21

DSS LASER Monthly Expenditure Certification

Date:

Due Date : the last day of the month for the prior month

Fips Code 0035

Expenditure Type	Reimbursable	Non-Reimburse	Undistributed	Total Expenditures
Administrative	0.00	88.71	309,043.39	309,132.10
Assistance	0.00	0.00	224,390.25	224,390.25
Purchase of Services	0.00	0.00	13,069.24	13,069.24
Other	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>88.71</b>	<b>546,502.88</b>	<b>546,591.59</b>

By signing this report, I certify to the best of my knowledge and belief, that the report is true, complete, and accurate. I certify that all expenditures are necessary and reasonable for the performance of Federal and non-Federal awards and are adequately documented supporting expenditures claimed. I acknowledge and accept that all reported expenditures are subject to verification and audit.

Verified By :

Print Name Jessica Crofts

Signature *Jessica Crofts*

DSS LASER Monthly Expenditure Reconciliation Certification

Expend Type	Sub Ledger	Total Expenditures	Differences
Administrative	309,132.10	309,132.10	0
Assistance	224,390.25	224,390.25	0
Purchase of Service	13,069.24	13,069.24	0
Other	0	0.00	0
<b>Total:</b>	<b>546,591.59</b>	<b>546,591.59</b>	

By signing this report, I certify the expenditure data, as reflected above and entered into LASER for the stated period, have been satisfactorily reconciled between the systems that generated checks and LASER. All reconciling differences have been identified and the appropriate adjustments have been made. Upon request, explanations and supporting documentation for reconciling items are available for review.

Completed by LDSS Office Manager or Delegate :

Reviewed By LDSS Director or Authorized Designee :

Print Name Jessica Crofts

Print Name Teresa Isom

Signature *Jessica Crofts*

Signature *Teresa Isom*

**Schedule of Board Actions of Carroll County Department of Social Services**

**Purchase Of Services**

September 2021

Family Preservation	\$1,361.25
Child Welfare Substance Abuse Services	\$693.40
Home Based Companion	\$1,579.62
Independent Living	\$2,205.00
VIEW Supportive Services	\$817.45
VIEW Transitional Transportation	\$417.14
VIEW Transportation	\$1,520.94
Adult Protective Services	\$1,095.99

## Salaries & Operations Reimbursements

September 2021

### Expenditures

Operations	108,102.14
Salaries	<u>201,029.96</u> (3 payrolls in September)
<i>Salaries &amp; Operations</i>	<u><u>309,132.10</u></u>

### Reimbursements

Information not received from the State as of 10/19/2021

**Virginia Department of Taxation  
Communication Tax Distribution Report**

**September Distribution for July 2021 Sales**

<b>Statewide</b>	<b>Amount (\$)</b>
Total Communications Tax	22,623,422.05
Total E-911	1,971,910.34
Total Right-of-Way	1,411,335.06
Sub-total	26,006,667.45
Less: Administration Fee	-67,004.73
Less: Transferred to Deaf and Hard of Hearing	0.00
Sub-total	-67,004.73
Adjustment	0.00
<b>Total Amount Available for Statewide Distribution:</b>	<b>25,939,662.72</b>
<b>Locality: Carroll - 51035</b>	
Locality APA Percentage:	0.241729 %
<b>Total Amount Distributed</b>	<b>62,703.69</b>

Time Created: 08 09 AM

**Additional Information: CONFIDENTIAL TAXPAYER DATA UNDER SECTION 58.1-3 OF THE CODE OF VIRGINIA. PENALTIES FOR UNAUTHORIZED DISCLOSURE.----**

**Virginia Department of Taxation  
Communication Tax Distribution Report**

**October Distribution for August 2021 Sales**

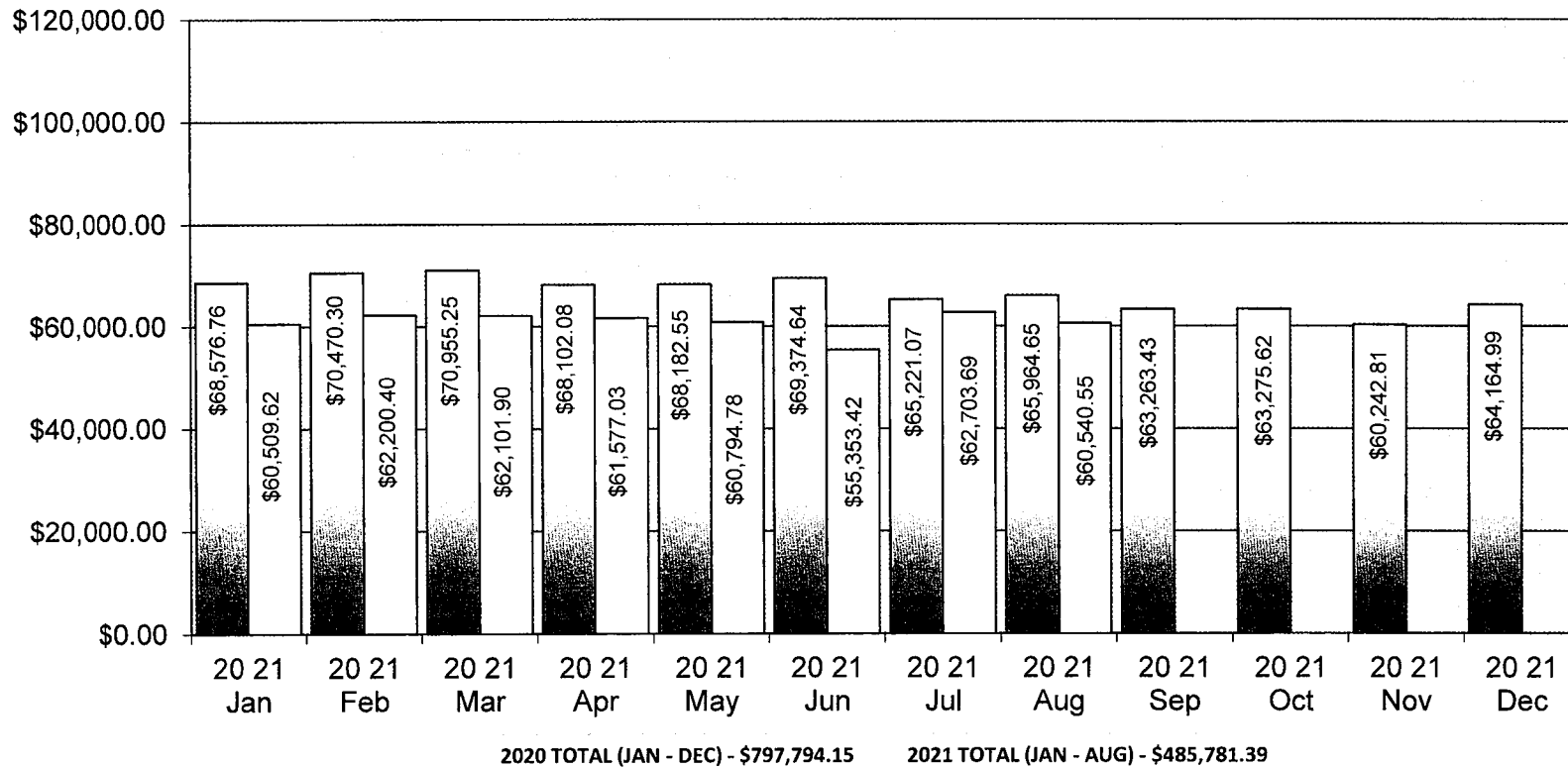
<b>Statewide</b>	<b>Amount (\$)</b>
Total Communications Tax	21,711,622.53
Total E-911	1,917,698.85
Total Right-of-Way	1,555,288.47
Sub-total	25,184,609.85
Less: Administration Fee	-51,781.91
Less: Transferred to Deaf and Hard of Hearing	-88,029.99
Sub-total	-139,811.90
Adjustment	0.00
<b>Total Amount Available for Statewide Distribution:</b>	<b>25,044,797.95</b>
<b>Locality: Carroll - 51035</b>	
Locality APA Percentage:	0.241729 %
<b>Total Amount Distributed</b>	<b>60,540.55</b>

Time Created: 11 10 AM

Submitted 10/13/21 by:  
Matthew Surratt  
Master Chief Deputy  
Commissioner of the Revenue  
Carroll County

## Communication Tax Distribution Report Carroll County VA

Communication Tax Distribution reports are reported to the Commissioner of the Revenue Office monthly. Reports and distributions are received approximately two months after the last day of the current month.



Hello everyone!

Attached are the September monthly financial reports and also the Superintendent's reports for both Aug & Sept. Some of the information needed for the August Superintendent's report wasn't available in time for the last Authority meeting.

Have a great month and I'll see you at our next meeting on Friday, November 12, 2021 at 10:00 am.



<b>Budget vs Actual ending Sept. 30, 2021 Cash Basis</b>		<b>NRV</b>	<b>REGIONAL</b>	<b>JAIL</b>		<b>Expected Rev &amp; Exp 25%</b>
<b>REVENUES</b>		<b>Budget</b>	<b>Mnth</b>	<b>YTD</b>	<b>Variance</b>	<b>Prctnt</b>
*	10-300-001 Bland	\$135,944.00	\$9,941.55	\$23,120.55	\$112,823.45	17%
*	10-301-001 Carroll	\$2,363,339.00	\$0.00	\$287,817.90	\$2,075,521.10	12%
*	10-302-001 Giles	\$982,981.00	\$0.00	\$153,363.45	\$829,617.55	16%
	10-303-001 Grayson	\$742,465.00	\$69,275.70	\$222,524.55	\$519,940.45	30%
*	10-304-001 Floyd	\$522,863.00	\$0.00	\$67,384.80	\$455,478.20	13%
*	10-305-001 Pulaski	\$2,112,365.00	\$0.00	\$360,760.80	\$1,751,604.20	17%
	10-306-001 Radford	\$711,092.00	\$72,112.05	\$216,336.15	\$494,755.85	30%
*	10-307-001 Wythe	\$1,673,160.00	\$0.00	\$466,679.85	\$1,206,480.15	28%
	10-308-003 U.S. Marshall fixed contract	\$34,050.00	\$120.00	\$240.00	\$33,810.00	1%
	10-309-002 St. Comp Salary Reimbursement	\$10,671,251.00	\$912,638.27	\$2,377,484.34	\$8,293,766.66	22%
	10-310-002 St Comp Brd Medical	\$51,406.00	\$3,233.26	\$11,661.13	\$39,744.87	23%
	10-311-003 Other authorized fixed contract	\$35,700.00	\$9,390.31	\$12,390.31	\$23,309.69	35%
	10-312-002 State Per Diem Warrant	\$2,247,473.00	\$0.00	\$533,138.04	\$1,714,334.96	24%
	10-320-004 Interest Income	\$18,145.00	\$28.98	\$816.36	\$17,328.64	4%
	10-321-003 Inmate Telephone Income	\$616,055.00	\$37,500.00	\$112,500.00	\$503,555.00	18%
	10-325-003 Miscellaneous Revenue	\$35,434.00	\$3,439.47	\$16,054.59	\$19,379.41	45%
	10-326-002 Repair & Replacement Reserve	\$350,000.00	\$0.00	\$87,500.00	\$262,500.00	25%
	10-328-003 Surplus of Jail Property	\$500.00	\$0.00	\$0.00	\$500.00	0%
	10-332-005 Inmate Cost Recovery	\$67,900.00	\$5,891.22	\$18,646.20	\$49,253.80	27%
	10-334-003 Fees	\$1,065.00	\$133.56	\$356.05	\$708.95	33%
<b>Revenues Totals:</b>		\$23,373,188.00	\$1,123,704.37	\$4,968,775.07	\$18,404,412.93	21%
** A/R Per-Diem & Contracted Bed Older than 30 days			\$548,991.30	\$548,991.30		
Sept. Jail Per-Diems ADP			\$646,802.40	\$646,802.40		
Sept. Other Misc Revenue			\$3,267.43	\$3,267.43		
Sept. St Comp Brd Reimbursement & Vacancy Savings & Bonus Reimbursement			\$839,619.97	\$1,327,349.97		
Sept. LIDS Reimbursement ADP			\$144,881.02	\$609,761.10		
<b>Accrual Totals:</b>			\$2,183,562.12	\$8,104,947.27		35%
<b>EXPENDITURES</b>		<b>Budget</b>	<b>Mnth</b>	<b>YTD</b>	<b>Variance</b>	<b>Prctnt</b>
	Employee Cost	\$13,880,023.00	\$1,488,270.70	\$3,267,841.51	\$10,612,181.49	24%
	Medical Cost	\$2,130,130.00	\$186,307.09	\$474,267.47	\$1,655,862.53	22%
	Building Cost	\$1,014,938.00	\$76,493.31	\$184,891.86	\$830,046.14	18%
	Admin Cost	\$42,405.00	\$1,704.90	\$7,819.83	\$34,585.17	18%
	Service Contract Cost	\$859,299.00	\$18,643.17	\$251,095.82	\$608,203.18	29%
	Telecommunication Cost	\$33,800.00	\$2,918.83	\$8,471.45	\$25,328.55	25%
	Vehicle Cost	\$126,925.00	\$5,256.69	\$23,554.52	\$103,370.48	19%
	Inmate Service Cost	\$1,073,272.00	\$77,602.81	\$276,348.89	\$796,923.11	26%
	Custodial Cost	\$63,040.00	\$4,128.63	\$14,521.05	\$48,518.95	23%
	Travel Cost	\$8,550.00	\$254.27	\$2,224.92	\$6,325.08	26%
	Training & Operational Cost	\$85,500.00	\$9,323.83	\$33,087.29	\$52,412.71	39%
	Debt Service Cost	\$3,705,306.00	\$308,325.52	\$924,976.56	\$2,780,329.44	25%
	Repair & Replacement	\$350,000.00	\$0.00	\$87,500.00	\$262,500.00	25%
<b>Expenses Totals:</b>		\$23,373,188.00	\$2,179,229.75	\$5,556,601.17	\$17,816,586.83	24%
<b>Cash</b>			<b>(\$1,055,525.38)</b>	<b>(\$587,826.10)</b>		
<b>Accrual Totals</b>				<b>\$2,548,346.10</b>		

Note: ARPA Bonus from the Compensation Board was given on September 17th, funds to be reimbursed either in October or the next Payroll and Expense Reimbursement.

**SUPERINTENDENT'S MONTHLY ACTIVITY REPORT**

Month: September 2021

	PRIOR MONTH	ARRESTED	RELEASED	CURRENT MONTH	AVERAGE	STATE	Sep-21		
							Awaiting Trial	SENTENCED	
								Felony	Misdemeanor
Bland County (21)	19	6	7	15	1.4%	3	10	3	4
Carroll County (35)	226	48	40	217	19.8%	45	107	50	2
Floyd County (63)	58	15	12	47	4.3%	9	30	10	6
Giles County (71)	119	34	31	107	9.8%	27	63	30	6
Grayson County (77)	118	14	20	85	7.8%	16	35	21	2
Pulaski County (155)	283	72	84	250	22.8%	44	153	57	20
Radford City (750)	145	79	71	155	14.2%	21	98	21	0
Wythe County (197)	247	54	62	218	19.9%	47	131	52	18
Galax City (640)	19 Carroll- 11 Grayson	21	21	18 Carroll- 3 Grayson		11	37	12	4
Subtotal Members	1215	343	348	1094					

Other Inmates-Henry Co	6			13		
Other Inmates-Martinsville	10			20		
Other Inmates-Bristol VA	0			0		
Federal Inmates	2	1	2	1	0.1%	
State Responsible	234			223		
Total Utilization	1217			1095	100.0%	
Operational Capacity	1183			1183		
Work Release	0			0		
HEM Program	0			0		
<b>TOTAL INMATES</b>	<b>1223</b>			<b>1108</b>		

**JAIL ACTIVITY/MAJOR INCIDENTS:**

# Escapes	0
# Assaults	0
# Disturbances	0
# Fires	0
# Shakedowns	258
Contraband seized	tattoo material, trash, excess jail property,

**EMPLOYEE ACTIVITY:**

	EMPLOYEE ACTIVITY:	GENERAL COMMENTS
New Hires:	3 officers, 1 LPN, 1 Admin Clerk	
Resignations:	2 officers	
In Training:	8 officers--Academy graduation scheduled for Nov. 4th	

**INMATE ACTIVITY:**

AA	As of March 13, 2020, all programs were suspended due to the Coronavirus pandemic.
Anger Management	
GED	
Veterans	
Workforce Readiness	
Goodwill--Just Hire One	
Program Compete	
Substance Abuse	
Va Cares	
Inside/Out Prison Exchange	
Empowered Options	
Domestic Violence	
FAST-NRV Re-Entry Council	
NA-Narcotics Anonymous	
Inside Dad	
Women's Resource Center- Domestic Violence	
Life Choices Class	

**SUPERINTENDENT'S MONTHLY ACTIVITY REPORT**  
**Month: August 2021**

	PRIOR MONTH	ARRESTED	RELEASED	CURRENT MONTH	AVERAGE	STATE	Awaiting Trial	Aug-21	
								SENTENCED	
								Felony	Misdemeanor
Bland County (21)	21	7	10	19	1.6%	4	14	0	1
Carroll County (35)	249	44	57	226	18.6%	45	116	4	1
Floyd County (63)	61	19	23	58	4.8%	7	38	4	1
Giles County (71)	118	39	48	119	9.8%	31	74	3	0
Grayson County (77)	130	18	33	118	9.7%	16	52	4	1
Pulaski County (155)	299	89	110	283	23.3%	49	182	15	3
Radford City (750)	123	63	63	145	11.9%	24	88	1	5
Wythe County (197)	240	85	77	247	20.3%	47	149	8	0
Galax City (640)	26 Carroll- 6 Grayson	28	34	19 Carroll- 11 Grayson		11	55	1	13
<b>Subtotal Members</b>	<b>1241</b>	<b>392</b>	<b>455</b>	<b>1215</b>					

Other Inmates-Henry Co	0			6					
Other Inmates-Martinsville	10			10					
Other Inmates-Bristol VA	0			0					
Federal Inmates	1	2	2	2	0.2%				
State Responsible	225			234					
Total Utilization	1242			1217	100.0%				
<b>Operational Capacity</b>	<b>1183</b>			<b>1183</b>					
<b>Vacant Beds</b>	<b>-59</b>			<b>-34</b>					
Work Release	0			0					
HEM Program	0			0					
<b>TOTAL INMATES</b>	<b>1242</b>			<b>1223</b>					

**JAIL ACTIVITY/MAJOR INCIDENTS:**

# Escapes	0
# Assaults	0
# Disturbances	0
# Fires	0
# Shakedowns	391
Contraband seized	tattoo material, trash, excess jail property,

**EMPLOYEE ACTIVITY:**

**GENERAL COMMENTS**

New Hires:	4 new hire officers	
Resignations:	3 officers	
In Training:	8 officers--Academy began on 8/23/21	

**INMATE ACTIVITY:**

AA	As of March 13, 2020, all programs were suspended due to the Coronavirus pandemic.
Anger Management	
GED	
Veterans	
Workforce Readiness	
Goodwill--Just Hire One	
Program Compete	
Substance Abuse	
Va Cares	
Inside/Out Prison Exchange	
Empowered Options	
Domestic Violence	
FAST-NRV Re-Entry Council	
NA-Narcotics Anonymous	
Inside Dad	
Women's Resource Center-Domestic Violence	
Life Choices Class	

# CARROLL COUNTY EMERGENCY SERVICES

## FIRE CALLS RESPONSE SUMMARY

### County-Wide Summary

Month	Total Calls Dispatched	Structure Fires	Vehicle Fires	Brush Fires	MVC	Other
Jan-21	45	14	1	3	19	8
Feb-21	52	10	4	5	16	17
Mar-21	57	10	6	21	14	6
Apr-21	60	13	4	6	24	13
May-21	69	10	7	9	36	7
Jun-21	68	9	8	2	37	12
Jul-21	54	10	7	3	21	13
Aug-21	74	13	7	4	25	25
Sep-21	0	0	0	0	0	0
Oct-21	0	0	0	0	0	0
Nov-21	0	0	0	0	0	0
Dec-21	0	0	0	0	0	0

**Note:**  
CCFR responds on ALL calls with the volunteer fire departments to provide man-power support with air-pack qualified personnel, to be used at the discretion of the fire chief.

### Cana Fire Department

### Laurel Fork Fire Department

Month	Cana Fire Department						Laurel Fork Fire Department					
	Total Calls Dispatched	Structure Fires	Vehicle Fires	Brush Fires	MVC	Other	Total Calls Dispatched	Structure Fires	Vehicle Fires	Brush Fires	MVC	Other
Jan-21	14	5	0	2	4	3	3	0	0	0	3	0
Feb-21	26	2	4	1	9	10	5	2	0	2	0	1
Mar-21	18	3	2	4	6	3	7	2	0	3	1	1
Apr-21	16	1	2	4	7	2	6	3	0	0	0	3
May-21	20	5	2	2	9	2	6	1	0	2	2	1
Jun-21	26	2	5	1	9	9	3	2	0	0	0	1
Jul-21	23	3	5	0	10	5	7	3	0	0	2	2
Aug-21	29	2	3	2	13	9	8	1	1	0	2	4
Sep-21	0	0	0	0	0	0	0	0	0	0	0	0
Oct-21	0	0	0	0	0	0	0	0	0	0	0	0
Nov-21	0	0	0	0	0	0	0	0	0	0	0	0
Dec-21	0	0	0	0	0	0	0	0	0	0	0	0

### Hillsville Fire Department

Month	Total Calls Dispatched	Structure Fires	Vehicle Fires	Brush Fires	MVC	Other
Jan-21	28	9	1	1	12	5
Feb-21	21	6	0	2	7	6
Mar-21	32	5	4	14	7	2
Apr-21	38	9	2	2	17	8
May-21	43	4	5	5	25	4
Jun-21	39	5	3	1	28	2
Jul-21	24	4	2	3	9	6
Aug-21	37	10	3	2	10	12
Sep-21	0	0	0	0	0	0
Oct-21	0	0	0	0	0	0
Nov-21	0	0	0	0	0	0
Dec-21	0	0	0	0	0	0

Outside agencies also responded to the following number of fire calls within Carroll County  
 Fries Fire Department 5  
 Galax Fire Department 15

## CARROLL COUNTY EMERGENCY SERVICES

### EMS CALLS RESPONSE SUMMARY

#### County-Wide Summary

Month	GRAND TOTAL ANSWERED CALLS ALL AGENCIES	CCFR Total Dispatched	CCFR 911	Inter- Facility Transports	Returns to SNF / Homes	Total of Volunteer Calls Dispatched	Total Volunteer Calls Unable to Respond	Total Answered with CCFR Assist	Total Answered without CCFR Assist	% Missed Calls by all Volunteers Combined
Jan-21	366	282	278	1	3	146	59	16	71	40%
Feb-21	370	240	239	0	1	129	51	13	65	40%
Mar-21	369	289	286	0	3	147	65	16	66	44%
Apr-21	395	310	310	0	0	174	84	15	75	48%
May-21	404	308	308	0	0	177	80	14	83	45%
Jun-21	402	339	338	1	0	155	90	10	55	58%
Jul-21	406	331	331	0	0	162	87	21	54	54%
Aug-21	462	373	372	0	1	179	86	27	66	48%
Sep-21	0	0	0	0	0	0	0	0	0	0%
Oct-21	0	0	0	0	0	0	0	0	0	0%
Nov-21	0	0	0	0	0	0	0	0	0	0%
Dec-21	0	0	0	0	0	0	0	0	0	0%

#### Laurel Rescue

Month	Total Dispatched	Total Answered w/o Assistance	Total Answered w/ CCFR Assistance	Total Not Answered	% Answered Without Assistance	% Calls Answered With and Without Assistance
Jan-21	38	11	7	20	29%	47%
Feb-21	28	5	5	18	18%	36%
Mar-21	41	12	5	24	29%	41%
Apr-21	28	10	2	16	36%	43%
May-21	45	12	7	26	27%	42%
Jun-21	48	12	7	29	25%	40%
Jul-21	38	3	11	24	8%	37%
Aug-21	46	11	11	24	24%	48%
Sep-21	0	0	0	0	0%	0%
Oct-21	0	0	0	0	0%	0%
Nov-21	0	0	0	0	0%	0%
Dec-21	0	0	0	0	0%	0%

Outside agencies also responded to the following number of rescue calls within Carroll County:

Fries Fire & Rescue 10  
Galax Grayson EMS 12

#### Laurel Fork Rescue

#### Pipers Gap Rescue

Month	Total Dispatched	Total Answered w/o Assistance	Total Answered w/ CCFR Assistance	Total Not Answered	% Answered Without Assistance	% Calls Answered With and Without Assistance	Total Dispatched	Total Answered w/o Assistance	Total Answered w/ CCFR Assistance	Total Not Answered	% Answered Without Assistance	% Calls Answered With and Without Assistance
Jan-21	24	0	0	24	0%	0%	84	60	9	15	71%	82%
Feb-21	23	0	0	23	0%	0%	78	60	8	10	77%	87%
Mar-21	29	0	0	29	0%	0%	77	54	11	12	70%	84%
Apr-21	46	0	1	45	0%	0%	100	65	12	23	65%	77%
May-21	32	0	0	32	0%	0%	100	71	7	22	71%	78%
Jun-21	34	0	0	34	0%	0%	73	43	3	27	59%	63%
Jul-21	38	1	2	35	3%	8%	86	50	8	28	58%	67%
Aug-21	35	0	3	32	0%	0%	98	55	13	30	56%	69%
Sep-21	0	0	0	0	0%	0%	0	0	0	0	0%	0%
Oct-21	0	0	0	0	0%	0%	0	0	0	0	0%	0%
Nov-21	0	0	0	0	0%	0%	0	0	0	0	0%	0%
Dec-21	0	0	0	0	0%	0%	0	0	0	0	0%	0%